

## Notes of the Meeting: 7<sup>th</sup> April 2020

Due to the covid19 situation the scheduled public WHPC meeting was cancelled on 7<sup>th</sup> April 2020.

A video-conference meeting of WHPC Clerk and Councillors was held on Tuesday 7<sup>th</sup> April, 7.30pm. It was **NOT** a Council Meeting.

The Proper Officer has delegated authority to take such actions and decisions as are necessary. (Council resolution 20/092)

### AGENDA

#### 1. Clerk's Report

- a. COVID-19 response
  - WHPC Help Scheme
  - Prescription delivery service
  - Shopping help
  - Communication with other agencies

#### For the period 16<sup>th</sup> March – 6<sup>th</sup> April

- The helpline 01404 232 100 has received 131 requests for information/help.
- The vast majority are requests for prescription collections.
- All contacts are logged and tracked
- Newsletters have been issued weekly and have been well received.
- Residents are using the McColls phone order service 2-3 times per day but very few have asked volunteers to arrange delivery
- The neighbour/buddy shopping system is widespread and appears to be working well. The helpline has received few requests for help.

General queries	12
Shopping (11) or queries re shopping (7)	18
Prescriptions	92
Financial Queries	1
Other	8
Total	131

- b. COVID-19 Update on Statutory Regulations

#### Legislation/Statutory Regulations have been amended

- Councils are permitted to hold virtual meetings
- Arrangements for public participation are yet to be finalised.
- The Annual Meeting can be held as a virtual meeting. Annual Parish Meetings are cancelled
- WHPC will review the need for Delegated Powers at the next Council meeting on 21<sup>st</sup> April.

c. Finance

- Bank Account
- Insurance Renewal
- Cyber Insurance

- Bank Account - to be decided at next Council meeting.
- Cllrs discussed increasing levels of cyber-crime and the need for Cyber Insurance

d. Invoices/Bank statements (previously circulated)

- Clerk Reimbursement (Microsoft, use of home,
- WallArt – WHPC Help March Newsletter £125.00
- Leisurebench – 3 picnic tables £960.70
- PJA Traffic Study - £1,500
- Alan – Expense Claim Landmark Tree Stakes

Covid 19 related

- Clerk Reimbursement – Zoom video conferencing, subscription, paper, Printer cartridges, stationery, phonecalls
- Wallart – 2 x Large Maps

Already paid

- Village Hall room bookings (Feb)

Bank Statement (April  
End of Year 2019-2020

- No issues raised.

e. Open Spaces

- Cllrs discussed the next Open Spaces Committee scheduled for Tuesday 28<sup>th</sup> April 1pm and agreed to hold a video-conference meeting.
- Planning for the Himalayan Balsam Clearance will continue and will be subject to review as per Government advice

f. Traffic

- VAS – purchase progress? Order submitted
- Proposed pedestrian access to Village Hall from West Hill Road – on hold

g. Broadband

- Feedback from Jurassic Fibre re schedule, BT etc
- JF cancelled the public meeting scheduled for 1<sup>st</sup> April due to the Covid19 situation. They are proceeding with infrastructure work wherever possible. Their website and phonelines are operational and will take enquiries.

h. Other matters

- McColls – Asset of Community Value registration renewal update

- In progress, with a deadline of 30<sup>th</sup> April
- Broadoak – Asset of Community Value?
  - Feasibility research will be required.

## 2. Planning applications received

- a. 20/0389/FUL Broadhayes, Toadpit Lane, West Hill Applicant: Ms Dawn Ayling  
Construction of a new dwelling accessed by new drive with improved shared access (renewal of permission 16/2968/FUL)

Cllrs discussed the application and raised a several concerns regarding the close proximity of the trees and proposed dwelling.

Cllrs considered that the trees marked in yellow on plans will have significant concern for the occupiers of this proposed house and that there will be pressure to remove these trees in future. The concerns involve loss of light and fear of falling onto the property. The loss of these trees would have a major impact upon amenity of Toadpit Lane.

Additionally the trees marked in purple on plans are to the south of the proposed property and will restrict sun and daylight to the property for most of the day. There will therefore be pressure to also remove these trees which will open up the site and be detrimental to the local amenity.

Cllr QT noted that a detailed tree report had been submitted.  
Cllr Cook reported that the trees had been recorded in the Special Trees of West Hill report and considered that the area of influence shown on plans for the yellow trees is insufficient considering their size.

In summary Cllrs did not support the application and considered that it would be appropriate to impose a TPO on all trees on the site.

### Planning Decisions received

20/0478/FUL Belbury View Lower Broad Oak Road EX11 1UF  
Front porch extension.  
Status: Approved

20/0344/FUL: White Farm Cottage White Farm Lane EX11 1  
GF  
Construction of single and two storey extensions to side, alteration to first floor side facing opening and porch canopy to front  
Status: Approved

20/0140/OUT: Fir Grove Lower Broad Oak Road EX11 1UF  
Construction of new dwelling (Outline application seeking approval of access only)  
Status: Withdrawn

Next WHPC Council meeting: 21<sup>st</sup> April

Anne Oliver, 8th April 2020