

**WEST HILL PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 20th NOVEMBER 2018 AT 7.30PM
AT WEST HILL VILLAGE HALL**

Present:	Cllr Jill Ingle (JI) Cllr Alan Cook (AC) Cllr Jessica Bailey (JB) Cllr Christopher Hall (CH)
In attendance:	Alison Carr Parish Clerk, EDDC Cllr Paul Carter, 1 member of the public
Absent:	Cllr Margaret Hall, Cllr Jo Talbot, Cllr Quentin Tailford

Item (a)	Discussion and decisions (b)	Action (c)
18/399	To elect a Chairman for the meeting Cllr Christopher Hall was duly elected Chairman for the meeting.	
18/400	Welcome and Chairman's announcements Cllr Hall welcomed everyone, reminded everyone that the meeting was being recorded and started the meeting at 7.30pm	
18/401	Apologies Apologies were received and approved from Cllr Margaret Hall, Cllr Jo Talbot, and Cllr Quentin Tailford. EDDC Cllr Geoff Pratt also sent apologies. The Clerk said that Cllr Jessica Bailey would be arriving late.	
18/402	Public question time (3 minutes) There were no questions from the member of the public.	
18/403	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPis must leave the room for the relevant items). Cllr AC declared a DPI in planning application 18/2363/TRE Dene and said he would leave the room during that discussion. Cllr JB declared a personal interest in planning application 18/2421/FUL The Pines and said she would not take part in that discussion.	
18/404	Planning applications received 18/2375/TRE Pennyfield, West Hill Road Proposal: 4.5 metres overhanging drive and entrance to drive. Councillors noted that the applicant had not submitted a sufficiently detailed application in line with the requirements of the application form and resolved unanimously not to support the application on these grounds. 18/2499/TRE Pinnerwood, 5 Brackendown Proposal: T1, Atlas cedar - shorten side branches by 0.5m to a suitable pruning position to leave a natural form and remove low second and third order branches to give 2m clearance from ground level. No cuts bigger than 50mm. Reason to give clearance for pedestrians and	

Signed:

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	<p>G2, two copper beech - shorten side second order branches by 1m to a suitable third order branch and reduce height by 1 - 2m to leave a natural form with cuts no bigger than 50mm. To allow light into the garden.</p> <p>T3, purple Norway maple - shorten side second and third order branches by 1m to a suitable pruning position to leave a natural form. Reduce height by 1 - 2m. No cuts bigger than 50mm. To allow light into the garden.</p> <p>T4, beech - remove low branches to 2m to allow light over the hedge. Shorten back large branch over lawn by 2m and re-shape as necessary to leave a natural form. To allow light into the garden</p> <p>Councillors felt that removing lower branches from the T1 Atlas Cedar to give a 2m clearance from ground level was excessive as it would spoil the natural form of the tree. They commented that the application was clear and well described, which was helpful. They resolved unanimously to approve the works except for lifting the T1 Atlas Cedar. They would accept that T1 would take minor trimming but not lifting for a 2m clearance.</p> <p>18/2363/TRE Dene, Lower Broad Oak Road Proposal: T1 Oak - Remove 5 lowest secondary branches (approx 50mm diameter) to raise limb over boundary bank of Little Mead. Reduce spread of same limb over Little Mead garden by 1 - 1.5m max 40mm cuts, to reduce shading and cover over garden especially boundary hedge and shrubs.</p> <p>T2 Oak - Remove first two secondary branches (approx 100mm diameter) growing over road into and beside Thorn (crataegus orientalis), and two other smaller branches. Trim outside of higher secondary branches over Little Mead boundary by 1 - 1.5m max 40mm cuts to reduce shading and cover over garden hedge and spread into Thorn on hedge</p> <p>Cllr AC left the room. Cllr JB had arrived, so the meeting was quorate. Councillors noted that T2 had previously been ring barked by the new owner (not the applicant) and considered that any further work should not be permitted as it might prejudice the condition of the tree. Their view was that the “woodland tunnel” created by the overhanging branches was an integral part of the street scene in Lower Broad Oak Road, which was important to the amenity value and woodland character of West Hill. They could not see any justification in interfering with the character of Lower Broad Oak Road. Although the branches overhang the applicant’s garden by one or two metres, Councillors thought that was not enough to justify the proposed works, which are extensive. For these reasons, Councillors unanimously resolved not to support the application.</p> <p>18/2479/FUL Parsonage House, Bendarroch Road Proposal: Revision of siting of garage approved under 18/1034/FUL</p> <p>Councillors commented that the garage has been the subject of numerous applications for re-siting. They voted to defer the decision to the Tree Officer.</p> <p>18/2421/FUL The Pines, Toadpit Lane Proposal: Retention of decking to rear</p> <p>Councillors had no objections.</p>	
<p>18/405</p>	<p>Planning decisions received for information (*denotes WHPC differed) 18/2049/PDQ The Pythle, Lower Broad Oak Road – prior approval refused* 18/2119/TRE 14 Warren Park - refused 18/2374/FUL Higher Fluxton Cottage – approved All noted.</p>	
<p>18/406</p>	<p>Urgent correspondence received To consider responses to the DCC traffic and snow warden survey (Email circulated) Councillors discussed the draft responses suggested by the Clerk. It was resolved that the Clerk should submit the responses as drafted.</p>	<p style="text-align: right;">Clerk</p>

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<p>18/407</p>	<p>Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p> <p>Cllr JB asked when the Personnel Working Group required the completed shortlisting grids from Councillors for the Clerk vacancy. The Clerk said by 22nd November at the latest as the interviews will be held on 5th December and she needs time to inform the shortlisted candidates.</p> <p>Cllr AC said that he and Cllr QT had met for a discussion about how to deal more effectively with planning applications. They suggest that 2 Councillors could review planning applications prior to every meeting and make a list of “pros and cons”, which would be submitted to Councillors for each meeting. That should speed up the discussion at meetings. ACTION: Clerk to put the proposal on the agenda for discussion on the 4th December.</p> <p>Cllr AC mentioned a letter from the Charity Commissioners to the village hall dated 7th May 1991. ACTION: Clerk to put this on the agenda for discussion on the 4th December In the meantime, Cllr JB will progress a meeting with Devon County Council.</p> <p>Cllr CH gave a brief update on the work on the Woodland Trust land – the Trust’s contractor Tilhill should have started the work this week but it has been postponed. It should be starting soon and is being carried out under the Trust’s existing maintenance agreement with Tilhill.</p> <p>Councillors discussed the next edition of the Messenger – Dec/Jan. They did not know what had been submitted from the Parish Council and asked the Clerk to inform them when the copy deadline for each edition would be.</p>	<p>JB</p> <p>Clerk</p> <p>Clerk JB</p> <p>Clerk</p>
<p>18/408</p>	<p>Next meeting The date of the next meeting was confirmed at Tuesday 4th December 2018 at 7.30pm. There being no further business, Cllr Hall thanked everyone and closed the meeting at 7.54pm</p>	

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