

West Hill Parish Council

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To Members of West Hill Parish Council

20th April 2021

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **MONDAY** 26th April 2021.

Information for members of the public

1. Due to the Covid-19 situation the meeting cannot be held in the Village Hall as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. West Hill Parish Council will meet by video conferencing. The meeting is open to the public.
2. You can join the meeting either by phone, computer or android/apple device. Please ensure that your full name is displayed.
3. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 26th April 2021**. This will be read out under public participation for members to consider.
4. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chairman to prompt you.
5. For those who have no visual access to the meeting, members will state their name before speaking and voting.
6. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

To join the Zoom meeting

Join Zoom Meeting

<https://zoom.us/j/99812971173?pwd=MXBhZlQrZzREUGJQNmpJSVZPUjYyZz09>

Meeting ID: 998 1297 1173

Passcode: 049949

Dial by your location

Find your local number: <https://zoom.us/u/aesjpsPeQF>

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
21/145	Welcome and Chairman's announcements
21/146	Apologies. To receive apologies and approve reasons for absence.
21/147	<p>Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item included issues submitted to the Clerk prior to the meeting.</p>
21/148	<p>Declarations of Interest</p> <ul style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
21/149	<p>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.</p>
21/150	<p>Planning Applications received</p> <p>21/0923/FUL Brackenbed Bendarroch Road EX11 1JY Applicant Mrs E Erwin Construction of front porch, alterations to roof design and provision of new external materials.</p> <p>21/0940/FUL Banjul Toadpit Lane EX11 1LQ Applicants Mr+Mrs Ali-Hassan Construction of single storey rear extensions</p> <p>21/0927/FUL Bendarroch House Bendarroch Road EX11 1JY Applicant Dr S Kerr Construction of greenhouse</p> <p>21/0914/FUL Samguri Bendarroch Road EX11 1TS Applicant Ms C Hunt Construction of two storey side and rear extension and single storey side extension</p> <p>21/0400/TRE The Vicarage Bendarroch Road Various tree works: G1, row of leylandii : reduce back to previous height where they were cut to create a hedgerow. Where necessary replant if inadequate vegetation is left. T2 and T3 : fell hollies as low amenity value and crowding other trees. T4, Cherry : fell limbs/stem growing over The Ridings that are currently covered in ivy due to poor health. T5, Ash : fell due to showing signs of ash dieback in the crown. T6 and T8, Oaks : crown lift lowest branches or reduce back where possible to open up garden and reduce crowding of smaller plants/trees. T7, Oak : crown lift over driveway to standard highway clearance.</p> <p>DCC/3944/2017 Straitgate Farm, Exeter Road EX111LG Applicant Aggregate Industries UK Ltd Extraction of up to 1.5 million tonnes of as raised sand and gravel, restoration to agricultural land together with temporary change of use of a residential dwelling to a quarry office/welfare facility.</p>
21/151	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>20/2442/FUL Land At Higher Metcombe Farm Higher Metcombe Approved</p>

	Change of use of land to include equine use and construction of field shelter and store.
21/152	TPO notifications - for information n/a
21/153	To receive an update on planning matters : a. Land to the north of Oak Road: To consider a letter from Morrish Homes received on 19 th April 2021.

Coronavirus

21/154	To consider the impact of Legislation permitting councils to hold remote meetings ending on 7th May 2021, in particular to consider the arrangements for Council and Committee meetings taking into account covid guidance. a. To consider the WHPC Risk Assessment for the return to in-person meetings b. The proposed meeting schedule, including the Annual Parish Meeting
21/155	To discuss the impact on WHPC plans for 2021/22 : a. Priorities for work programme 2021/22 b. Clerk's workload c. Working Groups and Committee d. Committee and working group membership and structure in the Council year 2021/22
21/156	To consider the WHPC response to the Government's Call for Evidence regarding virtual Council meetings.

Committee & Working Groups

21/157	Finance Working Group: For information a. To consider the findings of the review of the effectiveness of the system of internal control b. To receive an update on the 2021/22 end of year Financials. c. To consider a recommendation for the Cyber Insurance renewal 2021-22, £319.20 incl tax.
21/158	Traffic Study Working Group a. To approve the VAS schedule for Apr-Aug 2021. b. To approve the VAS report , highlighting B3180 data, to be submitted to the Penninsular Road Safety Partnership. c. Proposed pedestrian path: To receive an update on the Memorandum of Understanding between WHPC and Village Hall Trustees ((if received).

Other Matters

21/159	To consider requesting a Devon and Cornwall Police Cyber Security briefing .
21/160	To consider membership of the Community Safety Group (CSG) for East Devon (formerly the Local Area Group).
21/161	To consider the UK Community Renewal Fund 2021-2022

21/162	Street Trading Licence Application: To consider an application for the renewal of the street trading licence for The Wandering Pig.
21/163	<p>Clerks Report: Actions and matters arising from the last meeting</p> <p>1. Actions, incl outstanding action</p> <p>2. Matters arising</p> <p>a. Resident communication</p> <p>i. Playpark</p> <p>ii. Complaint to EDDC Monitoring Officer (ref Minute 21/090)</p> <p>iii. Home Instead (Exeter)</p> <p>b. Any urgent matters arising.</p> <ul style="list-style-type: none"> • To approved WHPC website Annual Fees £395+vat
21/164	<p>Finance and Invoices Tracker</p> <p>Invoices received for approval:</p> <ol style="list-style-type: none"> 1. PGL Services – VAS transfers (March) £76++vat 2. PGL Services – Grass Cutting £57+vat 3. Cosmic – WHPC annual fee £395+vat
21/165	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
21/166	<p>Next meeting: To confirm the date of the next meeting (by video-conference) which is scheduled for Tuesday 4th May 2021 for the Annual Meeting, followed by an Ordinary Meeting.</p>

Signed: *Anne Oliver*, Clerk to the Council, 20th April 2021