

West Hill Parish Council

Clerk to the Council: Anne Oliver,
Tel: 01404 232 100 / 07413 932406
Email: clerk@westhillparishcouncil.gov.uk

To Members of West Hill Parish Council

15th April 2020

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 21st April 2020.

- Due to the Covid-19 situation the meeting cannot be held in the Village Hall as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. West Hill Parish Council will meet by video conferencing. The meeting is open to the public.
- Members of the public wishing to attend the meeting via video conferencing should contact the Parish Clerk (see contact details above).
- Alternatively, members of the public are invited to submit issues or concerns to the Clerk who will raise the matter at the meeting on their behalf.

Anne Oliver, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
20/095	Welcome and Chairman's announcements
20/096	Apologies. To receive apologies and approve reasons for absence.
20/097	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item included issues submitted to the Clerk prior to the meeting.
20/098	Declarations of Interest <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPs must leave the room for the relevant items).
20/099	Consider the impact of recent Legislation allowing Councils to hold virtual meetings <ul style="list-style-type: none"> • Consider the process for virtual meetings : normal practice to be followed, Agenda & summons, Standing Orders, Code of Conduct etc • Consider decision making and review the recently enacted scheme of Delegated Powers • Confirm any decisions made during the period of Delegated Powers. <ul style="list-style-type: none"> ○ Invoices ○ Insurance Renewal ○ Cyber Insurance (new)

20/100	<p>Receive a report from the WHPC Help Scheme and consider further actions required</p> <ul style="list-style-type: none"> • Help Scheme - Requests for help • Volunteers • Newletters • Shopping & Food Deliveries
20/101	<p>Minutes</p> <p>1. To approve the minutes of the Parish Council meeting on 17th March 2020, previously circulated.</p>
20/102	<p>Planning applications received</p> <p>20/0746/TRE The Warren, Warren Park: Fell 1 Scots Pine</p> <p>20/1736/FUL Creag Mhor, Ford Lane Applicant Mrs Sarah Clarkson Construction of side extension, veranda and associated hardstanding.</p>
20/103	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>20/0478/FUL Belbury View Lower Broad Oak Road Approved Front porch extension.</p> <p>20/0344/FUL White Farm Cottage White Farm Lane Approved Construction of single and two storey extensions to side, alteration to first floor side facing opening and porch canopy to front</p> <p>20/0288/FUL Higher Field West Hill Road Approved Proposed vehicle access from West Hill Road including on site drive, turning and parking; alterations and extensions including raising roof to provide first floor accommodation and a two storey side extension including a car port; provision of cladding</p> <p>20/0140/OUT Fir Grove Lower Broad Oak Road Withdrawn Construction of new dwelling (Outline application seeking approval of access only)</p> <p>20/0312/TRE Oasis Toadpit Lane West Hill Refused</p> <p>19/2677/FUL The Reddings Higher Broad Oak Road Approved</p>
20/104	<p>TPO notifications – for information</p> <p>n/a</p>

Committee & Working Groups

20/105	<p>Finance Working Group</p> <p>a. additional bank account.</p>
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Other Matters

20/106	<p>Updates on matters arising from the last meeting</p> <p>a. Any urgent matters arising.</p>
20/107	<p>To consider the proposal to replace Clerks laptop</p>

20/108	Reminder next meeting will include the Annual meeting which will consider (amongst other items) <ul style="list-style-type: none">• Election of Chairman and Vice-chairman
20/109	Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
20/110	Next meeting: To confirm the date of the next meeting which is scheduled for Tuesday 5 th May (by video-conference)

Signed: *Anne Oliver*, Clerk to the Council, 15th April 2020