

## West Hill Parish Council

Clerk to the Council: Anne Oliver

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10<sup>th</sup> January 2024

### To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 16<sup>th</sup> January 2024** at the Village Hall.

### Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **5pm Friday 12<sup>th</sup> January 2024**.
3. Agendas and minutes of meeting are available on the Council's website.

*Anne Oliver*, Clerk to the Council

### AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

#### Part A

Item (a)	Discussion and decisions (b)
24/024	<b>Welcome and Chairman's announcements</b>
24/025	<b>Apologies.</b> To receive apologies and approve reasons for absence.
24/026	<b>Public question time (3 minutes):</b> Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item includes issues submitted to the Clerk prior to the meeting. <i>Individual contributions are limited to 3 minutes.</i>
24/027	<b>Declarations of Interest:</b> <ul style="list-style-type: none"> <li>- Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the Member's register of interests including the nature and extent of such interests they may have, in items to be considered at this meeting.</li> <li>- Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.</li> <li>- Receipt of requests for dispensations for new Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests for items on the Agenda.</li> </ul>
24/028	<b>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960</b> (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. To consider, if appropriate, any agenda items should be considered in Part B.
24/029	<b>Planning Applications received:</b> To consider and agree a response to: <ul style="list-style-type: none"> <li>a. <b>24/0008/PIP Land off Hayes End, EX11 1GG</b> (subject to validation and notification by EDDC) Planning in principle for a residential development of up to 5 dwellings, on land off Hayes End, West Hill.</li> </ul>

	<p>b. <b>21/1688/MFUL</b> Land South of Lily Cottage Exeter Road Whimple Roadside Service Area (RSA), including a Petrol Filling Station (PFS) comprising of a forecourt sales building, canopy, separate HGV and Car fuel pumps and underground storage tanks and a new Class E/Sui Generis drive-thru restaurant alongside associated car, coach and HGV parking, landscaping and off-site highway works on the B3174.</p> <p>c. <b>23/2747/TRE</b> Springfield House West Hill Road EX11 1UZ Row1: x12 Leyland cypress - fell to as near ground level as possible.</p> <p>d. <b>24/0040/TRE</b> White House West Hill Road EX11 1UZ T1, T2 and T3, Oaks : remove hazardous deadwood. G4, Beech (group of 3) : reduce by 1-2 metres, maximum diameter of cuts (MC) 50mm. T5, Beech : crown raise to comply with Highways Act 1980, reduce south eastern limb over road by 3m back to previous pruning points, reduce top of tree by 2-3m, MDC 75mm.</p>
<b>24/030</b>	<b>Planning Matters:</b> To receive a verbal update.

**Other Matters**

<b>24/031</b>	To note the receipt of an FOI/SAR on 5 <sup>th</sup> January 2024.
<b>24/032</b>	To note the receipt of a complaint against the Council and the Parish Council's response.
<b>24/033</b>	To consider correspondence received and actions the Council may wish to consider including: <ul style="list-style-type: none"> <li>a. The engagement of legal advice.</li> <li>b. The Parish Council's Duty of Care as an Employer</li> <li>c. Keeping the Council's Insurer informed of the correspondence.</li> </ul>
<b>24/034</b>	To review the Parish Council's Risk Register.
<b>24/035</b>	<b>Clerks Report:</b> (for information)
<b>24/036</b>	<b>Councillor questions, reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
<b>24/037</b>	<b>Next meeting:</b> To confirm arrangements for the next WHPC ordinary meeting <b>Tuesday 6<sup>th</sup> February 2024</b> 7.30pm at the Village Hall.

**Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960** (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

<b>24/038</b>	To consider correspondence received and to consider actions the Council may wish to take.
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Signed: *Anne Oliver*, Clerk to the Council, 10<sup>th</sup> January 2024