

West Hill Parish Council

Clerk to the Council: Anne Oliver

Tel: 01404 232 100 / 07413 932406
Email: clerk@westhillparishcouncil.gov.uk

1st March 2023

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 7th March 2023** at the Village Hall.

Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 6th March 2023**.
3. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Part A

Item (a)	Discussion and decisions (b)
23/068	Welcome and Chairman's announcements
23/069	Apologies. To receive apologies and approve reasons for absence.
23/070	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>Individual contributions are limited to 3 minutes.</i> This item includes issues submitted to the Clerk prior to the meeting.
23/071	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
23/072	Declarations of Interest <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
22/073	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. To consider, if appropriate, any agenda items should be considered in Part B.
23/074	Minutes: To approve and sign the minutes of the Parish Council <ol style="list-style-type: none"> a. Meeting on 7th February 2023, b. Extraordinary Meeting on 21st February 2023, both previously circulated.
23/075	Planning Applications received 23/0346/FUL Lower Mead West Hill Road EX11 1TY Applicant Mr T Harrison

	<p>To construct a two storey extension, insulate and render the exterior of the building, remove the conservatory and part of the lean-to, and to alter the entrance onto site</p> <p>23/0398/TRE Land North of Higher Metcombe Applicant Mr Compton To fell a beech tree.</p>
23/076	<p>Planning Appeal received:</p> <p>APP/U1105/W/22/3313627 Mount Houlditch Farm Toadpit Lane EX11 1LQ Demolition of two barns and three outbuildings and the construction of a residential annexe ancillary to the main dwelling house, a pool house also ancillary to the main dwelling house and an extension to the house for a home office.</p>
23/077	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>22/2369/FUL Silverwood 6 Brackendown EX11 1NT Status: Approved Single storey rear extension, porch to front, garage link in-fill and single storey side and rear extensions to garage.</p> <p>22/2253/FUL Touch Wood 3 Hylands Close Higher Broad Oak Road EX11 1XJ Status: Refused Retrospective application to retain 1.8m fence to front of property, bordering turning area</p>
23/078	<p>Other Planning Matters:</p> <ol style="list-style-type: none"> 1. To note new Tree Protection Orders <ul style="list-style-type: none"> • 23/0006/TPO Land South of Windmill Lane and North of Eastfield • 23/0007/TPO Tuftbury Higher Broad Oak Road

WHPC Groups + Initiatives

23/079	<p>WHPC Strategic Planning Group:</p> <ol style="list-style-type: none"> 1. Emerging East Devon Local Plan: To receive a verbal update on the EDDC Strategic Planning Committee held on 14th February 2023. 2. Neighbourhood Plan: <ol style="list-style-type: none"> a. To receive a verbal update b. To consider making an application to EDDC to designate a Neighbourhood Development Area defined by the current parish boundary.
23/080	<p>Village Hall Pedestrian Link: To receive an update on the Invitation to Tender for the construction works and recommendations for the next stage of the project.</p>
23/081	<p>Community Engagement Group:</p> <ol style="list-style-type: none"> 1. To confirm arrangements for the Annual Parish Meeting 10th March 2023. 2. To receive a verbal update on arrangements for West Hill events to celebrate the Coronation of King Charles III.
23/082	<p>HR Group: To receive a verbal update on recruitment of a new Clerk.</p>

Other Matters

23/083	<p>Clerks Report:</p> <ol style="list-style-type: none"> 1. To confirm decisions taken under Delegated Powers 2. Action points from previous WHPC meetings 3. Matters arising 4. Resident Communications 5. Any urgent matters arising
23/084	<p>Grant Award: To consider an application from West RBL for funding for a band to play at the street party to celebrate the coronation of King Charles III.</p>

23/085	The Community Ownership Fund - to receive a verbal update on a government programme to support community groups to take ownership of assets that are at risk of being lost to the community.
23/086	VAS: To consider the WHPC VAS Report for 2022
23/087	Leisure East Devon (Ottery St Mary): To receive a verbal update on a recent meeting of the community forum.
23/088	Freedom of Information Request (FOI) + Subject Access Request (SAR): <ol style="list-style-type: none"> 1. To note the receipt of an FOI and WHPC response. 2. To note the receipt of a SAR to individual Councillors. 3. To note the receipt of an FOI and SAR to the Council.
23/089	Complaints against the Clerk: To note the receipt of <ol style="list-style-type: none"> 1. a complaint received 9th February 2023. 2. a complaint received 28th February 2023.
23/090	Resident Communication: To consider a request for Council to review a designation of vexatious complainant.
23/091	Police Matters: To receive the monthly West Hill crime stats: November/December 2022 if available (for information).
23/092	Financial matters: <ol style="list-style-type: none"> 1. To consider and approve the Schedule of Payments for WHPC 7th March 2023. 2. To receive if available: WHPC Finance Tracker, Bank reconciliation January/February 2022, if available.
23/093	Councillor questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
23/094	Next meeting: To confirm arrangements for the next WHPC ordinary meeting Tuesday 4th April 2023 7.30pm at the Village Hall.

Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

	n/a
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Signed: *Anne Oliver*, Clerk to the Council, 1st March 2023