

## West Hill Parish Council

Clerk to the Council: Anne Oliver,  
Tel: 01404 232 100 / 07413 932406  
Email: clerk@westhillparishcouncil.gov.uk

### To Members of West Hill Parish Council

30<sup>th</sup> Oct 2019

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 5<sup>th</sup> November 2019 at West Hill Village Hall.

*Anne Oliver*, Clerk to the Council

### AGENDA

Item (a)	Discussion and decisions (b)
19/312	<b>Welcome and Chairman's announcements</b>
19/313	<b>Apologies.</b> To receive apologies and approve reasons for absence.
19/314	<b>Public question time (3 minutes)</b> From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
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19/317	<b>Declarations of Interest</b> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
19/318	<b>To consider a Grant application</b> received from TRIP Community Transport.
19/319	<b>Planning applications received</b>  <b>19/2302/FUL</b> 15 Moorlands, West Hill, EX11 1UL Applicant Mr & Mrs Hayball Replacement of first floor dormer window with full height gable, addition of single storey side extension.
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<b>19/321</b>	<b>TPO notifications – for information</b>  <b>19/0040/TPO</b> Land at Westleas, West Hill - confirmed <b>19/0046/TPO</b> Land to the rear of the Old Village Hall – confirmed
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<b>19/323</b>	<b>To consider the Newton Poppleford Neighbourhood Plan and consider whether to submit comments.</b>

### Open Spaces Working Group

<b>19/324</b>	<p><b>Updates on actions and matters arising from the last meeting</b></p> <p>Actions</p> <ol style="list-style-type: none"> <li>1. Bus Shelter – add roof repairs/replacement to list of possible future expenditure. <b>Done</b></li> <li>2. Bus Shelter - publicise Bus Shelter repairs <b>Done</b></li> <li>3. Lengthsman - request map of gullies in West Hill &amp; ascertain which are Highways responsibility. <b>Done</b></li> <li>4. Playpark ropes – rope replacement. <b>Work Completed</b></li> <li>5. Broadoak - chase Tilhill response (Clerk) <b>Done</b> The Parish Council has permission to install a picnic bench</li> <li>6. Picnic benches in Broadoak– agree action plan for benches and sponsorship <b>Ongoing</b></li> <li>7. Write to Landowners re Himalayan Balsam 2019 and plans for 2020. <b>Ongoing</b></li> <li>8. Check Playpark lease for maintenance obligation (Clerk) <b>Done</b></li> </ol> <p><b>To receive a report from the Open Spaces Working Group meeting (October)</b></p> <ol style="list-style-type: none"> <li>a. Lengthsman – September work</li> <li>b. Footpaths – Japanese Knotweed</li> <li>c. Broadoak - picnic benches</li> </ol>
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### Finance Working Group

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**People and Policy Working Group - no matters to report**

**Other Matters**

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<b>19/331</b>	<p><b>To receive an update on the West Hill Map 2019 project and to consider production of a WHPC Newsletter and its distribution</b></p> <ul style="list-style-type: none"> <li>a. Village Map 2019 - update on sign off/payments and printing</li> <li>b. WHPC Newsletter</li> <li>c. Target date for distribution with Village Map</li> </ul>
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<b>19/334</b>	<p><b>Updates on actions and matters arising from the last meeting</b></p> <p>Actions</p> <ul style="list-style-type: none"> <li>1. Remembrance Day – complete risk assessment <b>Done</b></li> <li>2. Broadband – meet Jurassic Fibre MarketingTeam (QT/JB) <b>Done</b></li> <li>3. Teenagers &amp; RBL – outstanding – JB</li> <li>4. Roadside Adverts – outstanding - chase response (Clerk)</li> <li>5. "Contact the Elderly" – outstanding grant application – JB</li> <li>6. Letters to Landowners Clerk/JB</li> <li>7. AONB – contact Chris Woodruffe EDDC AONB Manager asking for West Hill to be included in the review of Devon/Dorset AONB boundaries. <b>Done</b></li> </ul>

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<b>19/332</b>	<p><b>Climate Change</b></p> <ul style="list-style-type: none"> <li>a. <b>To consider the Greener Ottery</b> proposal to get as many people in town to change to renewable energy suppliers in particular their initiative with Octopus Energy</li> <li>b. <b>To consider an action plan for 2020.</b></li> </ul>
<b>19/333</b>	<b>To receive an update on the proposed weight limit to vehicles on A375</b>
<b>19/334</b>	<p><b>Updates on actions and matters arising from the last meeting</b></p> <p>Actions</p> <ul style="list-style-type: none"> <li>1. Remembrance Day – complete risk assessment <b>Done</b></li> <li>2. Broadband – meet Jurassic Fibre MarketingTeam (QT/JB) <b>Done</b></li> <li>3. Teenagers &amp; RBL – outstanding – JB</li> <li>4. Roadside Adverts – outstanding - chase response (Clerk)</li> <li>5. "Contact the Elderly" – outstanding grant application – JB</li> <li>6. Letters to Landowners Clerk/JB</li> <li>7. AONB – contact Chris Woodruffe EDDC AONB Manager asking for West Hill to be included in the review of Devon/Dorset AONB boundaries. <b>Done</b></li> </ul>

	<p><b>Other matters</b></p> <ul style="list-style-type: none"> <li>a. OSM Hospital Working Group – update</li> <li>b. Planning Enforcement West Hill Road - update</li> <li>c. Exeter Airport Consultative Committee - update from recent meeting</li> <li>d. Communication with residents - WHPC 2020 monthly “surgery”</li> <li>e. Clyst Valley Green Infrastructure Project <ul style="list-style-type: none"> <li>▪ WHPC to provide a named contact</li> <li>▪ Liaise with Ottery St Mary rep re ancient trees</li> </ul> </li> <li>f. Correspondence from residents <ul style="list-style-type: none"> <li>▪ Lower Broad Oak Hedge</li> <li>▪ Warren Park Potholes</li> <li>▪ Hawthorne Close</li> </ul> </li> </ul>
<p><b>19/335</b></p>	<p><b>Finance and invoice tracker</b></p> <p>Invoices received – for approval:</p> <ul style="list-style-type: none"> <li>1. Clerk claim for expenses</li> <li>2. Alastair Guy – Playpark repairs **note increased fee</li> <li>3. DALC – training course fee – Clerk</li> <li>4. Garden and Countryside Maintenance Ltd – Footpath Maintenance</li> <li>5. Monica Highnam - Village Planters (Autumn)</li> </ul> <p>Paid invoices – for information:</p> <ul style="list-style-type: none"> <li>a. West Hill Village Hall – room bookings (Sep)</li> <li>b. PJA Ltd – External and drawing updates</li> <li>c. Nick Pike – Bus Shelter repairs and installation of new canopy</li> </ul> <p>To receive the bank reconciliation for October and November.</p>
<p><b>19/336</b></p>	<p><b>Councillors questions, reports and items for future agenda</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
<p><b>19/337</b></p>	<p><b>Next meeting</b></p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 3<sup>rd</sup> December 2019 or Tuesday 19<sup>th</sup> Nov to meet Planning Application deadlines (if necessary)</p>

Signed: *Anne Oliver*, Clerk to the Council

30<sup>th</sup> Oct 2019