

West Hill Parish Council

Clerk to the Council: Anne Oliver

Tel: 01404 232 100 / 07413 932406
Email: clerk@westhillparishcouncil.gov.uk

28th June 2023

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 4th July 2023** at the Village Hall.

Information for members of the public

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2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 3rd July 2023**.
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AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Part A

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23/243	To review and adopt (if appropriate) updated WHPC Standing Orders .																										
23/244	<p>To note the receipt of correspondence to the Council:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding-left: 20px;">23rd May</td> <td>Complaint against the Clerk</td> </tr> <tr> <td style="padding-left: 20px;">30th May</td> <td>Complaint against the Council</td> </tr> <tr> <td style="padding-left: 20px;">2nd June</td> <td>Freedom of Information Request</td> </tr> <tr> <td style="padding-left: 20px;">2nd June</td> <td>Request to inspect the accounts</td> </tr> <tr> <td style="padding-left: 20px;">8th June</td> <td>Freedom of Information Request</td> </tr> <tr> <td></td> <td>Subject Access Request</td> </tr> <tr> <td style="padding-left: 20px;">11th June</td> <td>Review of Freedom of Information request</td> </tr> <tr> <td></td> <td>Complaint against the WHPC clerk and DPO</td> </tr> <tr> <td></td> <td>Complaint against the WHPC Chairman and council</td> </tr> <tr> <td style="padding-left: 20px;">13th June</td> <td>Inspection of Accounts</td> </tr> <tr> <td style="padding-left: 20px;">15th June</td> <td>Letter relating to the Inspection of Accounts</td> </tr> <tr> <td></td> <td>A request for two audio recordings</td> </tr> <tr> <td style="padding-left: 20px;">22nd June</td> <td>Inspection of Accounts - questions</td> </tr> </table>	23 rd May	Complaint against the Clerk	30 th May	Complaint against the Council	2 nd June	Freedom of Information Request	2 nd June	Request to inspect the accounts	8 th June	Freedom of Information Request		Subject Access Request	11 th June	Review of Freedom of Information request		Complaint against the WHPC clerk and DPO		Complaint against the WHPC Chairman and council	13 th June	Inspection of Accounts	15 th June	Letter relating to the Inspection of Accounts		A request for two audio recordings	22 nd June	Inspection of Accounts - questions
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23/245	Subject Access Request: To note the ICO's response regarding a former Councillor's failure to comply with the Data Protection Act.																										
23/246	Under the WHPC Complaints Policy , to review a designation of vexatious complainant.																										
23/247	Code of Conduct Complaints: To consider the impact of EDDC's complaint handling during the period 2020 to 31 st March 2023.																										
23/248	To note a meeting with the new Monitoring Officer for East Devon District Council.																										
23/249	<p>Financial matters:</p> <ol style="list-style-type: none"> 1. To consider and approve the Schedule of Payments for WHPC 4th July 2023. 2. To receive if available: WHPC Finance Tracker, Bank reconciliation April/May 2023, if available. 																										
23/250	<p>Councillor questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>																										

23/251	Next meeting: To confirm arrangements for the next WHPC ordinary meeting Tuesday 1st August 7.30pm at the Village Hall.
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Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

23/246	Under the WHPC Complaints Policy , to review a designation of vexatious complainant.
23/247	Code of Conduct Complaints: To consider the impact of EDDC's complaint handling during the period 2020 to 31 st March 2023.
23/252	Personnel Matters: To consider (a) contractual matters and (b) overtime request for June 2023.

Signed: *Anne Oliver*, Clerk to the Council, 28th June 2023