

West Hill Parish Council

Clerk to the Council: Anne Oliver

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29th March 2023

To Members of West Hill Parish Council

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on **Tuesday 4th April 2023** at the Village Hall.

Information for members of the public

1. Parish Council meetings are open to the public. Every agenda includes an item for public participation giving members of the public the opportunity to speak.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 3rd April 2023**.
3. Agendas and minutes of meeting are available on the Council's website.

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Part A

Item (a)	Discussion and decisions (b)
23/095	Welcome and Chairman's announcements
23/096	Apologies. To receive apologies and approve reasons for absence.
23/097	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. <i>Individual contributions are limited to 3 minutes.</i> This item includes issues submitted to the Clerk prior to the meeting.
23/098	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
23/099	Declarations of Interest <ol style="list-style-type: none">a. Register of Interests: Councillors are reminded of the need to update their register of interests.b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature. (Councillors with DPIs must leave the room for the relevant items).
22/100	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded. To consider, if appropriate, any agenda items should be considered in Part B.
23/101	Minutes: To approve and sign the minutes of the Parish Council Meeting on 7 th March 2023.
23/102	Annual Parish Meeting (APM): To receive a report on the 10 th March 2023 APM including a Motion of No Confidence in WHPC Cllr P Bennett.
23/103	Planning Applications received

	<p>22/2533/MOUT Land North of Oak Road Applicant Morrish Homes Amended application - Outline application for the erection of 23no. dwellings with all matters reserved save for formation of vehicular and pedestrian access - These amendments relate to: amended aboricultural reports and additional information regarding the 5 year housing land supply, access, ecology and draft unilateral undertaking</p> <p>23/0534/TRE Wyndhams, Higher Broad Oak Road, EX11 1XF T1 + T4 Beech trees - various works</p> <p>23/0652/TRE 10 Heather Grange, EX11 1XZ T1-T5 Various tree works</p> <p>23/0646/FUL 28 Ashley Brake EX11 1TW Single storey extension, porch extension, construction of garden office, partial garage conversion, construction of covered area, alterations to existing elevation, and associated external landscaping including a patio/terrace</p> <p>Consultee comments submitted under Delegated Powers:</p> <ul style="list-style-type: none"> • 23/0398/TRE Land North of Higher Metcombe : To fell a beech tree. WHPC objected to the application. • 22/2108/FUL Aloha Lower Broad Oak Road West Hill: (Amended application) Two storey front extension, first floor rear extension, first floor side extension with alteration to fenestration, installation of detached garage with (home office/workshop) at first floor, proposed loft, removal of conservatory and garage, PV installation on South facing roof. WHPC objected to the application.
23/104	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>23/0325/PIP Land At Toadpit Lane EX11 1LQ Status: Decided - refused Seeking permission in principle for 2 no. new dwellings</p> <p>23/0234/FUL Fairacre Lower Broad Oak Road EX11 1XQ Status: Approved Proposed side and rear extension</p>
23/105	<p>Other Planning Matters:</p> <ol style="list-style-type: none"> 1. 23/0009/TPO Land at the Pygthle and Timbercroft, Lower Broad Oak Road, West Hill. 2. To note the Strongvox public consultation for Land off Windmill Lane, West Hill. 3. To consider a WHPC response to the Governments Public Consultation on Permitted Development Rights.

WHPC Groups + Initiatives

23/106	WHPC Strategic Planning Group: To receive a verbal update on the application for a Development Area for West Hill.
23/107	Village Hall Pedestrian Link: To receive an update on the Invitation to Tender for the construction works and recommendations for the next stage of the project.
23/108	<p>Community Engagement Group:</p> <ol style="list-style-type: none"> 1. WHPC events to celebrate Coronation of King Charles III: To receive a verbal update on arrangements for an opening event to mark the installation of Storytelling Throne and Bench at the Playpark.
23/109	<p>Finance Working Group</p> <ol style="list-style-type: none"> 1. To consider and approve, if considered appropriate, the WHPC Insurance Renewal quote for 2023-2024.
23/110	HR Group: To receive a verbal update on recruitment of a new Clerk.

Other Matters

23/111	Clerks Report: <ol style="list-style-type: none"> 1. To confirm decisions taken under Delegated Powers 2. Action points from previous WHPC meetings 3. Matters arising 4. Resident Communications 5. Any urgent matters arising
23/112	Grant Application: To consider West Hill Women's Group application for £250 grant funding to provide a complimentary Coronation cream teas to housebound households in West Hill on 8 th May.
23/113	Morrisons/McColls/Post Office: To receive an update on recent correspondence.
23/114	Office of the Police and Crime Commissioner: To receive a verbal update from the March meeting of Cllr advocates.
23/115	East and Mid Devon community safety partnership: To receive a verbal update
23/116	Freedom of Information Request (FOI) + Subject Access Request (SAR): <ol style="list-style-type: none"> 1. To note the WHPC response to FOI/SAR received 22nd February 2023. 2. To note the receipt of an FOI on 6th March 2023 and the WHPC response. 3. To receive an update on a SAR request to a Cllr on 8th March 2023.
23/117	Complaints against the Clerk: To consider an update on <ol style="list-style-type: none"> 1. a complaint received 9th February 2023. 2. a complaint received 28th February 2023.
23/118	Police Matters: To receive the monthly West Hill crime stats: November-22 to March-23 if available (for information).
23/119	Financial matters: <ol style="list-style-type: none"> 1. To consider and approve the Schedule of Payments for WHPC 4th April 2023. 2. To receive if available: WHPC Finance Tracker, Bank reconciliation January/February 2022, if available.
23/120	Councillor questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
23/121	Next meeting: To confirm arrangements for the next WHPC ordinary meeting Tuesday 2nd May 7.30pm at the Village Hall.

Part B - Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.

	n/a
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Signed: *Anne Oliver*, Clerk to the Council, 29th March 2023