

West Hill Parish Council

Clerk to the Council: Anne Oliver,
Tel: 01404 232 100 / 07413 932406
Email: clerk@westhillparishcouncil.gov.uk

To Members of The Open Spaces Committee of West Hill Parish Council

24th March 2021

You are duly summoned to attend the next meeting of the **OPEN SPACES COMMITTEE** to be held at **1.00pm on Tuesday 30th March 2021**.

Information for members of the public

1. Due to the Covid-19 situation the meeting cannot be held in The narthex, St Michael's as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. West Hill Parish Council will meet by video conferencing. The meeting is open to the public.
2. You can join the meeting either by phone, computer or android/apple device.
3. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 29th March 2021**. This will be read out under public participation for members to consider.
4. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chairman to prompt you.
5. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
6. For those who are unable to attend, agendas and minutes of Committee meetings will be available on the Council's website.

To join the Zoom meeting

<https://zoom.us/j/99239562217?pwd=eEc3MzVveERmVkZCenRvcGpQRWViQT09>

Meeting ID: 992 3956 2217

Passcode: 674861

Dial by your location

Find your local number: <https://zoom.us/u/adFZuublh3>

Anne Oliver, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
21/040	Welcome and Chairman’s announcements including a reminder that the meeting will be (sound) recorded.
21/041	Apologies. To receive apologies and approve reasons for absence.
21/042	Public question time (3 minutes) From 1.00pm residents are invited to give their views and question the Open Spaces Committee on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Open Spaces Committee meeting. Members of the public may not take part in the Committee meeting itself. Individual members of the public are limited to three minutes speaking time. This item will include issues submitted by residents unable to attend the meeting.
21/043	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the meeting for the relevant items).
21/044	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.
21/045	Minutes a. To approve the minutes of the Open Spaces Committee meeting held on Tuesday 23 rd February 2021 subject to • 21/029 Playpark – to include “ Cllrs note the approved Playpark Management Plan adopted a “repair and replace” strategy however section 6 states new equipment/capital expenditure recommendation will be referred to Full Council for decision”. • 21/032 VAS - to include “ Cllr DC will be liaising with Community Speedwatch co-ordinator re OPCC scrutiny of Community Speed Watch schemes and also asked for Cllr feedback.”
21/046	To receive a Clerk’s Report on actions and matters arising from the last meeting a. Actions from OS Committee 23 rd February 2021 b. Other matters • Village gateway signs • Resident Communication i. Request for additional dog waste bins – see item 21/055 ii. Request for maintenance work on bench at War Memorial c. Any urgent matters arising
21/047	Footpaths (Cllr ABC) 1. To receive an update P3 grant application was submitted on 29 th January (if available) 2. To receive an update on waterlogged Footpath 4 (Elsdon Lane-Lower Broad Oak Rd) 3. To receive an update on Footpath 6 Japanese Knotweed. 4. To receive an update on the WHPC response to the Definitive Map Review.

21/048	<p>Playpark (Cllr AT)</p> <ol style="list-style-type: none"> 1. To note a Full Council 16th March (21/107) decision to create a Working Group to research the feasibility of installing a slide. 2. To note 2021 Playpark + McColl's triangle grass cutting commenced on 15th March. 3. To review the latest Government Covid-19 guidance, if any, and consider actions required. 4. To review Playpark weekly status reporting.
21/049	<p>Broadoak Plantation (Cllr AT)</p> <ol style="list-style-type: none"> 1. To receive an update regarding WHPC maintenance of The Glade .
20/050	<p>Village Lengthsman (Cllr ABC)</p> <ol style="list-style-type: none"> 1. To receive an update on grant application to Highways Community Enhancement Fund for funding for the Lengthsman service 2. To consider the Lengthsman schedule for Apr-May 2021.
21/051	<p>Vehicle Activated Sign (VAS)</p> <ol style="list-style-type: none"> 1. To review VAS transfer schedule (Feb/Mar). 2. To consider the response from Community Speedwatch re VAS initial findings 3. To consider the response from Highways re VAS initial findings
21/052	<p>West Hill wildflower initiative: To receive an update on arrangements.</p>
21/053	<p>West Hill sunflower competition: To receive an update on arrangements.</p>
21/054	<p>Bus Shelter: To consider regular maintenance checks.</p>
21/055	<p>Litter + Dog Waste Bins: To receive an update on EDDC Waste Collection increased charges for 2021-2.</p>
21/056	<p>Dog Waste Bins: To consider a request for additional waste bins.</p>
21/057	<p>Other Matters</p> <ol style="list-style-type: none"> a. Litter Bins/Grit Bins b. Bus Shelter: Noticeboard installed 15th March 2021. c. Air Ambulance Lighting Column d. Landmark Tree e. Noxious weeds
21/058	<p>Finance and invoice tracker Invoices received</p> <ol style="list-style-type: none"> 1. n/a <p>Finance Tracker: Full year 2020/2021 (Draft)</p>
21/059	<p>Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
21/060	<p>Next meeting: To confirm the date of the next meeting which is scheduled for 1.00pm Tuesday 27th April 2021.</p>

Signed: *Anne Oliver*, Clerk to the Council, 24th March 2021