

West Hill Parish Council

Clerk to the Council: Anne Oliver,
Tel: 01404 232 100 / 07413 932406
Email: clerk@westhillparishcouncil.gov.uk

To Members of The Open Spaces Committee of West Hill Parish Council

21st April 2021

You are duly summoned to attend the next meeting of the **OPEN SPACES COMMITTEE** to be held at **1.00pm on Tuesday 27th April 2021**.

Information for members of the public

1. Due to the Covid-19 situation the meeting cannot be held in The narthex, St Michael's as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. West Hill Parish Council will meet by video conferencing. The meeting is open to the public.
2. You can join the meeting either by phone, computer or android/apple device.
3. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 26th April 2021**. This will be read out under public participation for members to consider.
4. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chairman to prompt you.
5. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
6. For those who are unable to attend, agendas and minutes of Committee meetings will be available on the Council's website.

To join the Zoom meeting

<https://zoom.us/j/94487386992?pwd=bHdyNS9oSzE3dTIYUXdTMzVld3JKQT09>
Meeting ID: 944 8738 6992
Passcode: 776381

Dial by your location: Find your local number: <https://zoom.us/u/acb1e01uST>

Anne Oliver, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
21/061	Welcome and Chairman's announcements including a reminder that the meeting will be (sound) recorded.
21/062	Apologies. To receive apologies and approve reasons for absence.
21/063	Public question time (3 minutes) From 1.00pm residents are invited to give their views and question the Open Spaces Committee on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Open Spaces Committee meeting. Members of the public may not take part in the Committee meeting itself. Individual members of the public are limited to three minutes speaking time. This item will include issues submitted by residents unable to attend the meeting.

21/064	<p>Declarations of Interest</p> <p>a. Register of Interests: Councillors are reminded of the need to update their register of interests.</p> <p>b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPs must leave the meeting for the relevant items).</p>
21/065	<p>Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.</p>
21/066	<p>Minutes</p> <p>a. To approve the minutes of the Open Spaces Committee meeting held on Tuesday 30th March 2021.</p>
21/067	<p>To receive a Clerk's Report on actions and matters arising from the last meeting</p> <p>a. Actions from OS Committee 30th March 2021</p> <p>b. Other matters</p> <ul style="list-style-type: none"> • Village gateway signs • Resident Communication: Approval for maintenance work at War Memorial <p>c. Any urgent matters arising</p>
21/068	<p>Footpaths (Cllr ABC): To receive an update on Footpath 6 Japanese Knotweed.</p>
21/069	<p>Playpark (Cllr AT)</p> <ol style="list-style-type: none"> 1. To note resident communication reporting anti-social behaviour. 2. To note the revised playpark monitoring schedule. 3. To note the Working Group decisions made at WHPC 26th Apr 2021.
21/070	<p>Broadoak Plantation (Cllr AT): To receive an update regarding WHPC maintenance of The Glade (if available)</p>
20/071	<p>Village Lengthsman (Cllr ABC): To consider the Lengthsman schedule for May-June 2021.</p>
21/072	<p>Vehicle Activated Sign (VAS): To consider matters arising.</p>
21/073	<p>West Hill wildflower initiative: To receive an update on arrangements.</p>
21/074	<p>Other Matters</p> <ol style="list-style-type: none"> a. Litter Bins/Grit Bins b. Bus Shelter: c. Air Ambulance Lighting Column d. Landmark Tree e. Noxious weeds f. PTFA Sunflower Competition
21/075	<p>Finance and invoice tracker</p> <ol style="list-style-type: none"> a. Invoices received: n/a b. Finance Tracker for April 2021
21/076	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
21/077	<p>Next meeting:</p> <p>To confirm the date of the next meeting which is scheduled for 1.00pm Tuesday 25th May 2021. Please note the 4th May WHPC meeting will consider arrangements for the return to in-person meetings and will approve the May-July 2021 meeting schedule.</p>

Signed: *Anne Oliver*, Clerk to the Council, 21st April 2021