

West Hill Parish Council

Clerk to the Council: Anne Oliver,
Tel: 01404 232 100 / 07413 932406
Email: clerk@westhillparishcouncil.gov.uk

To Members of The Open Spaces Committee of West Hill Parish Council

20th May 2020

You are duly summoned to attend the next meeting of the **OPEN SPACES COMMITTEE** to be held at **1.00pm on Tuesday 26th May 2020**

- Due to the Covid-19 situation the meeting cannot be held in The Narthex, St Michael's as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. The WHPC Open Spaces Committee will meet by video conference. The meeting is open to the public.
- Members of the public wishing to attend the meeting via video conferencing should contact the Parish Clerk (see contact details above).
- Alternatively, members of the public are invited to submit issues or concerns to the Clerk who will raise the matter at the meeting on their behalf.

Anne Oliver, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
20/033	Welcome and Chairman's announcements
20/034	Apologies. To receive apologies and approve reasons for absence.
20/035	Public question time (3 minutes) From 1.00pm residents are invited to give their views and question the Open Spaces Committee on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Open Spaces Committee meeting. Members of the public may not take part in the Committee meeting itself. This item will include issues submitted by residents unable to attend the meeting.
20/036	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPLs must leave the meeting for the relevant items).
20/037	Minutes a. To approve the minutes of the Open Spaces Committee meeting held on Tuesday 28 th April 2020
20/038	To receive a Clerk's Report on actions and matters arising from the last meeting a. Actions from OS Committee 28 th April 2020 <ul style="list-style-type: none"> • Bendarroch Road ditches - Utility Companies • Broadoak Plantation noticeboards b. Other matters <ul style="list-style-type: none"> a. Dog Fouling b. Any urgent matters arising

20/039	<p>Footpaths (Cllr ABC)</p> <ul style="list-style-type: none"> a. For information – P3 Grant £200 received as requested for 2nd cut of paths b. For decision: to consider a recommendation for a handrail or steps on Footpath 5 (West Hill Road section) c. For information - DCC Definitive Map Review of Footpaths.
20/040	<p>Village Lengthsman (Cllr ABC)</p> <ul style="list-style-type: none"> a. For information – Village road signs were cleaned in May. b. For decision: To consider the timing for the first cut of the roadside verges, provisionally scheduled for June/July. (ABC)
20/041	<p>Himalayan Balsam Clearance project (Cllr MP)</p> <ul style="list-style-type: none"> a. To receive an update on the 2020 Plan to clear Himalayan Balsam along West Hill Road, including the Streetworks licence and the date for the event (8-10th June) b. To consider the HMCEF Grant in view of the revised plan to proceed with volunteers in view of Covid-19.
20/042	<p>Broadoak Plantation (Cllr AT)</p> <ul style="list-style-type: none"> a. To receive an update on the installation of picnic benches (agreed at Full Council 4th February min 20/043)
20/043	<p>Other Matters</p> <ul style="list-style-type: none"> a. Playpark b. Litter/Dog Waste bins c. Bus Shelter d. Air Ambulance Lighting Column e. Vehicle Activated Signs f. Landmark Tree g. Snow Warden
20/044	To consider DCC Highways proposals for planning Highway Maintenance Work
20/045	To consider CIL payments to be recommended to Full Council.
20/046	<p>Letter from Resident</p> <ul style="list-style-type: none"> a. To consider a letter from a resident concerning drainage problems on Higher Broad Oak Road.
20/047	<p>Finance and invoice tracker</p> <p>Invoices received</p> <p style="padding-left: 40px;">1. Lengthsman - PLG Services, Cleaning road signs £436.80</p> <p>Paid invoices – for information: n/a</p> <p>Budget report and tracker 2020/2021</p>
20/048	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
20/049	<p>Next meeting:</p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 30th June 2020.</p>

Signed: *Anne Oliver*, Clerk to the Council,
20th May 2020