

## West Hill Parish Council

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### To Members of The Open Spaces Committee of West Hill Parish Council

22<sup>nd</sup> April 2020

You are duly summoned to attend the next meeting of the **OPEN SPACES COMMITTEE** to be held at **1.00pm on Tuesday 28<sup>th</sup> April 2020** at

- Due to the Covid-19 situation the meeting cannot be held in The Narthex, St Michael's as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. The WHPC Open Spaces Committee will meet by video conferencing. The meeting is open to the public.
- Members of the public wishing to attend the meeting via video conferencing should contact the Parish Clerk (see contact details above).
- Alternatively, members of the public are invited to submit issues or concerns to the Clerk who will raise the matter at the meeting on their behalf.

*Anne Oliver*, Clerk to the Council

### AGENDA

Item (a)	Discussion and decisions (b)
<b>20/018</b>	<b>Welcome and Chairman's announcements</b>
<b>20/019</b>	<b>Apologies.</b> To receive apologies and approve reasons for absence.
<b>20/020</b>	<b>Public question time (3 minutes)</b> From 1.00pm residents are invited to give their views and question the Open Spaces Committee on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Open Spaces Committee meeting. Members of the public may not take part in the Committee meeting itself. This item will include issues submitted by residents unable to attend the meeting.
<b>20/021</b>	<b>Declarations of Interest</b> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
<b>20/022</b>	<b>Minutes</b> a. To approve the minutes of the Open Spaces Committee meeting on Tuesday 25 <sup>th</sup> February 2020
<b>20/023</b>	<b>To receive a Clerk's Report on actions and matters arising from the last meeting</b> a. <b>Actions</b> from OS Committee 25 <sup>th</sup> Feb 2020 b. <b>Matters Arising</b> 1. Village Lengthsman <ul style="list-style-type: none"> <li>• DCC Highways grant application was approved and has been received( £700).</li> <li>• Chapter 8 training completed and certificates received.</li> </ul>

	<p>2. Footpaths –P3 Grant application was submitted and approved</p> <p>3. Litter/Dog Waste Bins - EDDC charges increased to £260pa per bin</p> <p>4. Playpark</p> <ul style="list-style-type: none"> <li>• Closed due to Covid-19</li> <li>• 2 diseased trees overhanging the Playpark have been felled on neighbouring land (previously identified in Jan WHPC inspection)</li> <li>• Picnic Bench was installed by the Lengthsman team</li> <li>• Idverde Grounds maintenance team have completed first visit to West Hill (Playpark &amp; McColls)</li> </ul> <p>5. Himalayan Balsam DCC Highways grant was submitted, approved and monies received (£700).</p> <p>6. Footpath 87 – a resident reported that the section of path near West Hill Road was steep and slippery. He asked if steps could be installed.</p> <p>7. Landmark Tree was planted at Courtfield Close without invitees in attendance due to covid-19</p> <p><b>Other matters</b></p> <p>a. Any urgent matters arising.</p>
<b>20/024</b>	<p><b>Lengthsman</b></p> <p>a. To consider the timing for the first cut of the roadside verges, provisionally scheduled for June/July. (ABC)</p>
<b>20/025</b>	<p><b>Broadoak Plantation</b></p> <p>a. To receive an update on the installation of picnic benches (agreed at Full Council 4<sup>th</sup> February min 20/043) (AT)</p>
<b>20/026</b>	<p><b>Himalayan Balsam Clearance project</b></p> <p>a. To receive an update on the 2020 Plan to clear Himalayan Balsam along West Hill Road. (MP)</p> <p>b. To consider the date for the event (last weekend in June or 1<sup>st</sup> /2<sup>nd</sup> weekend in July)</p>
<b>20/027</b>	<p><b>Trees</b></p> <p>a. To consider a proposal to cross-check the trees listed in the <b>Special Trees of West Hill Report</b> (or sections of the list) against EDDC's schedule of TPOs. (ABC)</p> <p>b. To receive an update on the Ancient Trees of Ottery project (ABC)</p>
<b>20/028</b>	<b>To receive an introduction to the DCC Definitive Map Review of Footpaths. (Clerk)</b>
<b>20/029</b>	<b>To review the OS Committee budget for 2020-21</b>
<b>20/030</b>	<p><b>Finance and invoice tracker</b></p> <p>Invoices received</p> <p style="padding-left: 40px;">1, PLG Services – installation of Playpark bench &amp; grass cutting £119.70</p> <p>Paid invoices – for information: n/a</p> <p>Budget report and tracker 2020/2021</p>
<b>20/031</b>	<p><b>Councillors questions, reports and items for future agenda</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
<b>20/032</b>	<p><b>Next meeting:</b></p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 26<sup>th</sup> May 2020.</p>

Signed: *Anne Oliver*, Clerk to the Council,

22<sup>nd</sup> April 2020