

## West Hill Parish Council

Clerk to the Council: A Carr, Mañana, Higher Broad Oak Road, West Hill.

Tel: 07413 932406

Email: clerk@westhillparishcouncil.gov.uk

### To Members of West Hill Parish Council

1<sup>st</sup> August 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 7<sup>th</sup> August 2018 at West Hill Village Hall.

*Alison Carr*, Clerk to the Council

### AGENDA

Item (a)	Discussion and decisions (b)
<b>18/257</b>	<b>Welcome and Chairman's announcements</b>
<b>18/258</b>	<b>Apologies.</b> To receive apologies and approve reasons for absence.
<b>18/259</b>	<p><b>Public question time (3 minutes)</b> From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.</p> <p>If there are applicants present for the co-opted Councillor vacancy, they may each speak for up to 3 minutes in support of their application if they wish.</p>
<b>18/260</b>	<b>Co-opting Councillor vacancy – to consider the application received and vote on the co-option</b>
<b>18/261</b>	<b>To receive the monthly crime stats</b> for information
<b>18/262</b>	<b>District and County Councillors' reports</b> for information (items raised for decision will appear on the agenda for the next meeting).
<b>18/263</b>	<p><b>Declarations of Interest</b></p> <ol style="list-style-type: none"> <li>a. Register of Interests: Councillors are reminded of the need to update their register of interests.</li> <li>b. To declare any personal interests in items on the agenda and their nature.</li> <li>c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).</li> </ol>
<b>18/264</b>	<p><b>Minutes</b></p> <ol style="list-style-type: none"> <li>a. To approve the minutes of the Parish Council meeting on 3<sup>rd</sup> July 2018, previously circulated</li> <li>b. To approve the minutes of the Parish Council meeting on 17<sup>th</sup> July 2018, previously circulated</li> </ol>
<b>18/265</b>	<b>Updates on actions and matters arising from the last meeting</b> (action tracker)
<b>18/266</b>	<p><b>Planning applications received</b> <b>18/1606/FUL</b> 4 Courtfield Close Proposal: Construction of hip-to-gable extension and rear dormer window</p>

	<p><b>18/1600/RES</b> Land at The Gap Proposal: Construction of 1no single storey dwelling (application for reserved matters seeking approval of layout, scale, appearance and landscape pursuant to application 17/0523/OUT).</p> <p><b>18/1481/FUL</b> Parsonage House, Bendarroch Road Proposal: Retention of glazed balustrade to first floor</p> <p><b>18/1064/FUL</b> Potters Country Market – amended plans</p> <p><b>18/1713/FUL</b> Oak Lodge, Higher Broad Oak Road Proposal: Construction of single storey front extension and wall to create courtyard.</p>
<b>18/267</b>	<p><b>Planning decisions received</b> for information (*denotes WHPC differed)</p> <p><b>18/1048/OUT</b> The Reddings, Higher Broad Oak Road – withdrawn <b>18/1387/FUL</b> 2A Hillside, Bendarroch Road – approved *</p>
<b>18/268</b>	<p><b>TPO notifications</b> for information None</p>
<b>18/269</b>	<p><b>To consider correspondence from a resident concerning imposition of TPO's (correspondence circulated)</b></p>
<b>18/270</b>	<p><b>Notification of application for certificate of lawfulness</b> <b>18/1536/CPE</b> Merrybrook, Toadpit Lane Proposal: Certificate of lawfulness to establish a material start has commenced on application 18/0603/VAR for the construction of dwelling house within the time limit specified in Condition 1 of that permission.</p>
<b>18/271</b>	<p><b>To consider responding to Consultation on EDDC Statement of Community Involvement (paper circulated)</b></p>
<b>18/272</b>	<p><b>P3 – to discuss projects for the grant as identified by Eileen Perkins</b></p> <p><b>Related to this: to discuss action on verges and hedges identified as problematic by survey done by Councillors Ingle and Talbot</b></p>
<b>18/273</b>	<p><b>To consider and approve the quotation from the traffic consultant</b></p>
<b>18/274</b>	<p><b>To receive an update on the proposed footpath from Blue Cedar land to the school/village hall</b></p>
<b>18/275</b>	<p><b>Play park - to consider urgent play park maintenance and quotes for</b></p> <ol style="list-style-type: none"> <li>a. Groundworks</li> <li>b. Application of wood preserver to the “tree house” structure</li> </ol>
<b>18/276</b>	<p><b>Play park - to discuss replacement of the wooden ramp (now removed) on the “tree house”</b></p>
<b>18/277</b>	<p><b>To discuss the requirement for a handyman to carry out odd jobs</b></p>
<b>18/278</b>	<p><b>To discuss a proposal for a community landing site for the Devon Air Ambulance</b></p>
<b>18/279</b>	<p><b>To discuss action regarding the WHPC lease for the play park</b></p>
<b>18/280</b>	<p><b>To consider a proposal from Ottery Health &amp; Care Forum to support work to establish a Health &amp; Wellbeing Hub at Ottery St Mary Community Hospital and to support retention of the hospital premises (paper circulated)</b></p>
<b>18/281</b>	<p><b>To approve excluding the general public for discussion of confidential and commercially sensitive items</b></p>

<b>18/282</b>	<b>Confidential item - to receive an update on the meeting with primary school Governors about the school playing field and identify actions to move forward</b>
<b>18/283</b>	<b>Confidential item – to receive an update on possible playing field land</b>
<b>18/284</b>	<p><b>Finance and invoice tracker</b></p> <p>Invoices received – for approval:</p> <ol style="list-style-type: none"> <li>1. Clerk's claim for reimbursed expenses during June</li> </ol> <p>Paid invoices – for information:</p> <ol style="list-style-type: none"> <li>a. West Hill Village Hall – grass cutting at play park JUNE</li> <li>b. West Hill Village Hall – room hire JUNE</li> <li>c. Stamps Direct Ltd – self-inking WHPC stamp</li> </ol> <p>To receive the bank reconciliation for July – for information</p>
<b>18/285</b>	<p><b>Councillors questions, reports and items for future agenda</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
<b>18/286</b>	<p><b>Next meeting</b></p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 21<sup>st</sup> August 2018 or Tuesday 4<sup>th</sup> September 2018 if there are no urgent planning matters to consider.</p>

Signed: *Alison Carr*, Clerk to the Council

1<sup>st</sup> August 2018