

## West Hill Parish Council

Clerk to the Council: A Carr, Mañana, Higher Broad Oak Road, West Hill.

Tel: 07413 932406

Email: clerk@westhillparishcouncil.gov.uk

### To Members of West Hill Parish Council

9<sup>th</sup> May 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 15<sup>th</sup> May 2018 at West Hill Village Hall.

*Alison Carr*, Clerk to the Council

### AGENDA

Item (a)	Discussion and decisions (b)
18/179	<b>Welcome and Chairman's announcements</b>
18/180	<b>Public question time (3 minutes)</b> From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
18/181	<b>Apologies.</b> To receive apologies and approve reasons for absence.
18/182	<b>Declarations of Interest</b> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPs must leave the room for the relevant items).
18/183	<b>Planning applications received</b> (previously notified to Councillors) <b>18/0996/FUL</b> Lower Church Mead, Toadpit Lane Proposal: Alterations to playroom/home office to form under cover campervan store and annexe (revised scheme to 17/3052/FUL)  <b>18/0886/TRE</b> 8 Warren Park Proposal: T1 - Juniper - Fell due to considerable lean toward the property. To replant with a smaller ornamental tree such as Cherry or Maple. Species to be agreed prior to planting.  <b>18/0892/TRE</b> The Zephyrs, Elsdon Lane Proposal: Large Pine located on the boundary with West Hill Road overhanging electricity cables and the roadway. The tree has only a handful of branches and is top heavy. Propose to fell and re-plant if required.  <b>18/0810/FUL</b> Stones House, Lower Broad Oak Road. Proposal: Construction of two storey side extension (revised scheme to 17/1822/FUL) Following comments submitted by WHPC, planners responded with measurements indicating the extension will be 1 metre closer to the neighbouring property.

<b>18/184</b>	<b>Planning decisions received</b> for information (*denotes WHPC differed) 18/0589/FUL Perrimead, Hawkins Lane – Approved (WHPC made no further comment)
<b>18/185</b>	<b>Neighbourhood Plan</b> To consider how WHPC can work with Ottery Town Council to drive the Plan forward.
<b>18/186</b>	<b>Public realm study</b> a. To consider the public realm study and future actions and priorities b. To consider road safety issues regarding pedestrian access to the primary school
<b>18/187</b>	<b>GDPR</b> a. To consider and approve the Data Audit b. To consider and approve the General Privacy Notice c. To consider and approve the Staff Privacy Notice d. To consider and approve the Privacy Policy e. To consider and approve the Document Retention Policy f. To consider and approve the Consent to Hold Contact Information form
<b>18/188</b>	<b>To consider developing an email contact list for communicating with residents</b>
<b>18/189</b>	<b>Co-opting a Councillor</b> In the absence of an election being called, to discuss co-opting a Councillor to replace Kilian Hall
<b>18/190</b>	<b>McColls redevelopment</b> To discuss how to deal with a planning application, once received (Avalon have submitted an application to EDDC, currently awaiting validation)
<b>18/191</b>	<b>To receive the year end financial statement – updated to show reserves – and approve publication on the website</b>
<b>18/192</b>	<b>Urgent finance</b> a. To approve invoice 25467 from LDA Design for second half of public realm study b. To reimburse the Clerk for purchase of the wood preserver for the play park c. To approve invoice 7185 from DALC for GDPR training, Clerk and MH
<b>18/193</b>	<b>Village fete – to discuss actions and requirements</b>
<b>18/194</b>	<b>Councillors questions, reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
<b>18/195</b>	<b>Next meeting</b> To confirm the date of the next meeting which is scheduled for Tuesday 5 <sup>th</sup> June 2018

Signed: *Alison Carr*, Clerk to the Council

9<sup>th</sup> May 2018