

West Hill Parish Council

Clerk to the Council: A Carr, Mañana, Higher Broad Oak Road, West Hill.

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To Members of West Hill Parish Council

28th February 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 6th March 2018 at West Hill Village Hall.

Alison Carr, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
18/074	Welcome and Chairman's announcements
18/075	Presentation by Ros Davies from DCC information about the P3 scheme.
18/076	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
18/077	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
18/078	Police Report for information. Letter received (previously circulated) from PCC Alison Hernandez in response to enquiry from Cllr Christopher Hall.
18/079	Apologies. To receive apologies and approve reasons for absence.
18/080	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
18/081	Minutes a. To approve the minutes of the meeting on 6 th February 2018, previously circulated b. To approve the minutes of the meeting on 20 th February 2018, previously circulated
18/082	Updates on actions and matters arising from the last meeting (action tracker) a. Playpark refurbishment – new sign required b. McColls redevelopment c. Website – consider setting up a Website Working Group to keep the site up to date
18/083	Planning applications received (previously notified to Councillors) FOR INFORMATION: 18/0008/FUL Shepherds Cottage, Bendarroch Road Proposal: construction of detached car port
18/084	Planning decisions received for information (*denotes WHPC differed) a. 17/0110/TPO Land at Whirlow, Hawkins Lane – decision not to confirm TPO

	<ul style="list-style-type: none"> b. 17/3052/FUL Lower Church Mead, Toadpit Lane. Alterations to playroom / home office and formation of undercover campervan store. Approval with conditions (WHPC supported) c. 18/0015/PDQ Babbling Brook, Lower Broad Oak Road. Application: prior approval for proposed change of use of agricultural building to form 1 no. dwelling and granny annexe (use class C3) and associated operational development under class Q (a) and Q (b). PDQB Prior Approval refused d. 18/0070/TRE West Hayes, West Hill Road. Proposal: G6 Twin stemmed Lawson Cypress, fell with replacement planting or crown raise. Decision – split (WHPC had requested site visit and report by Tree Officer)
18/085	<p>Planning appeal received To consider comments on APP/U1105/W/17/3191009 The Birches, Lower Broad Oak Road Proposal: Demolition of existing bungalow and construction of two detached dwellings (outline application including details of access). Original application 17/0882/OUT Deadline for comments is 19th March</p>
18/086	<p>Parish Council Risk Assessment To consider adopting the draft Risk Assessment</p>
18/087	<p>Internal Financial Controls Review To consider adopting the draft Internal Financial Controls Review</p>
18/088	<p>Personnel To consider setting up a Personnel Committee or Personnel Working Group to deal with personnel matters.</p>
18/089	<p>Motion to exclude the general public for discussion of a confidential staffing matter item 18/090</p>
18/090	<p>Confidential staffing matter To approve the Clerk's progression on pay scale and new pay rate</p>
18/091	<p>Meeting with Chris Rose To consider requesting a meeting with EDDC Planning Officer Chris Rose to discuss various West Hill planning matters</p>
18/092	<p>Finance and invoice tracker Invoices received: a. To approve payment of final invoice received from Cosmic for website b. To approve payment of play park invoice from Wicksteeds</p> <p>Pre-approved payments – for information: c. Clerk's claim for use of home office d. Reimbursement of Cllr Kilian Hall for MS Office 365 for Business (February)</p> <p>Quotations received: e. To approve quote from EDDC for play park inspections – annual and monthly f. To approve quote for name badges</p> <p>To receive the bank reconciliation for February – for information</p>
18/093	<p>Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
18/094	<p>Next meeting To confirm the date of the next meeting which is scheduled for Tuesday 20th March 2018</p>

Signed: *Alison Carr*, Clerk to the Council

28th February 2018