

West Hill Parish Council

Clerk to the Council: A Carr, Mañana, Higher Broad Oak Road, West Hill.

Tel: 07413 932406

Email: clerk@westhillparishcouncil.gov.uk

To Members of West Hill Parish Council

29th August 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 4th September 2018 at West Hill Village Hall.

Alison Carr, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
18/287	Welcome and Chairman's announcements
18/288	Apologies. To receive apologies and approve reasons for absence.
18/289	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
18/290	To receive the monthly crime stats for information (circulated)
18/291	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
18/292	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
18/293	Minutes a. To approve the minutes of the Parish Council meeting on 7 th August 2018, previously circulated
18/294	Updates on actions and matters arising from the last meeting (action tracker)
18/295	Planning applications received 18/1734/FUL 12 Heather Grange Proposal: Construction of single storey rear and side extension 18/1721/FUL Meadowgate, West Hill Road Proposal: Re-built single garage and alterations to access/driveway (partly retrospective) 18/1933/CPL Meadowgate, West Hill Road Proposal: Certificate of lawful development to confirm that the west elevation of the dwelling is the principle elevation to enable the construction of 2 no. conservatories and a detached garage as permitted development

	<p>18/1807/TRE Foylings, Ford Lane Proposal: Laurels - reduce to 2m high, Holly - reduction to gain statutory clearance of the street light</p> <p>18/1883/FUL 15 Hayes End Proposal: Construction of single storey extension and extension to garage.</p> <p>18/1972/TRE Touch Wood 3 Hylands Close Higher Broad Oak Road Proposal: 1) Crown thin by 20% to allow more light through the canopy and crown and avoid excessive shading of back garden. 2) crown lift to 5m above devon bank The two trees are about three metres apart at ground level. The beech tree T1 is a good shape and about 22 metres (70 feet) overall height. The proposed tree management work would maintain the tree's natural beauty yet benefit plants and shrubs in my back garden from the extra light.</p>
18/296	<p>Planning decisions received for information (*denotes WHPC differed) 18/1034/FUL Parsonage House (Rucel) – (garage) - approved with conditions* 18/1606/FUL 4 Courtfield Close - approved with conditions 18/1145/TRE Flat 7, Elsdon – approved with conditions* 18/1397/TRE Babbling Brook – refusal 18/0753/TRE 3 Warren Close – permitted development 18/1416/FUL Babbling Brook – approved with conditions* 18/1713/FUL Oak Lodge, Higher Broad Oak Road, - approval with conditions</p>
18/297	<p>TPO notifications for information TPOs not confirmed at: a. Land at Birchleigh, Elsdon Lane TPO NO: 18/0013/TPO b. Land at Babbling Brook, Lower Broad Oak Road TPO NO: 18/0007/TPO</p>
18/298	<p>Planning Policy (paper circulated) i) to note forthcoming consultation on Greater Exeter Strategic Plan (GESP) ii) to note EDDC Position paper on Future Growth Needs in East Devon iii) to note implications of new NPPF iv) to note final version of Statement of Community Involvement</p>
18/299	<p>To consider email correspondence received from a resident regarding installing a convex mirror opposite the missing footpath on West Hill Road (circulated)</p>
18/300	<p>To approve attendance of Tree Warden at the Regional Forum in Sidmouth on 27/10/18 and payment of her £15 delegate fee.</p>
18/301	<p>For information – training booked: Cllr Tailford – DALC New Councillors' course 29th November £30 DALC AGM – 3rd October £25x2 for Cllr Tailford and Clerk</p>
18/302	<p>To note retirement of Lesley Smith (DALC) and consider response</p>
18/303	<p>To consider ongoing grounds maintenance at the play park and quote from Steve Radcliffe (circulated)</p>
18/304	<p>To make suggestions for Communities Together Funding (previously Parishes Together Fund). Meeting of Ottery & surrounding parishes arranged for 7/9/18. (rules circulated)</p>
18/305	<p>To note WHPC's responsibilities with regard to the Construction (Design and Management) Regulations 2015 and take appropriate actions i) for Public Realm Study (LDA) ii) for Traffic Study (Phil Jones Associates)</p>
18/306	<p>To consider next steps for Transport Study</p>
18/307	<p>To consider next steps for Public Open Space / Playing Field project</p>
18/308	<p>To agree procedures for publicity of annual Community Grants</p>

18/309	<p>Finance and invoice tracker</p> <p>Invoices received – for approval:</p> <ol style="list-style-type: none"> 1. Clerk's claim for reimbursed expenses AUGUST 2. Claim for reimbursement by Cllr Ingle – stationery 3. Invoice from Paul Hayward, Internal Auditor, for audit services <p>Paid invoices – for information:</p> <ol style="list-style-type: none"> a. West Hill Village Hall – grass cutting at play park JULY b. West Hill Village Hall – room hire JULY c. Abalone Graphics – name badge for Cllr Tailford <p>To receive the bank reconciliation for August – for information</p>
18/310	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
18/311	<p>Next meeting</p> <p>To confirm the date of the next meeting which is scheduled for Tuesday 18th September 2018 or Tuesday 2nd October 2018 if there are no urgent planning matters to consider.</p>

Signed: *Alison Carr*, Clerk to the Council

29th August 2018