

West Hill Parish Council

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To Members of West Hill Parish Council

28th October 2020

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 3rd November 2020.

Information for members of the public

1. Due to the Covid-19 situation the meeting cannot be held in the Village Hall as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. West Hill Parish Council will meet by video conferencing. The meeting is open to the public.
2. You can join the meeting either by phone, computer or android/apple device. Please ensure that your full name is displayed.
3. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday 2nd November 2020**. This will be read out under public participation for members to consider.
4. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chairman to prompt you.
5. For those who have no visual access to the meeting, members will state their name before speaking and voting.
6. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

To join the Zoom meeting

<https://zoom.us/j/92478362062?pwd=OUNyalpVMEd1VjhRZnFSbWZWbStuUT09>

Meeting ID: 924 7836 2062

Passcode: 546795

One tap mobile

+13126266799,,92478362062#,,,,,0#,,546795# US (Chicago)

+13462487799,,92478362062#,,,,,0#,,546795# US (Houston)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

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+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Germantown)

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Find your local number: <https://zoom.us/u/aeaaSXqN3F>

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
20/352	Welcome and Chairman's announcements
20/353	Apologies. To receive apologies and approve reasons for absence.
20/354	<p>Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item included issues submitted to the Clerk prior to the meeting.</p>
20/355	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
20/356	<p>Declarations of Interest</p> <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
20/357	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.
20/358	<p>Minutes</p> <ol style="list-style-type: none"> 1. To approve the minutes of the Parish Council meeting on 6th October 2020, previously circulated. 2. To approve the minutes of the Parish Council meeting on 20th October 2020, previously circulated.
20/359	<p>Planning applications received</p> <p>20/1618/FUL Land To West Of B3180 between the existing houses Tetry And Panorama West Hill Applicant Mr H Slade Proposed new two storey dwelling.</p> <p>20/2314/TRE Thrushes Anvil, Windmill Lane, West Hill, EX11 1JP Applicant Mr L Morrison T1 : trim back overhanging limbs from neighbouring Leylandii hedge T2, T3 , T4 , Lawson Cypress : fell to open up the bottom area of the garden. One has had bonfire damage at the base whilst all three have poor "V" shapes unions On them. Removal of one may leave the other two exposed to conditions they are not used to, creating potential Hazards. T7 semi mature Oak tree which will be a bit one sided, a light reductions to shorten over extended limbs. This would also alleviate and potential issue with it over phone lines and over neighbouring property. T5, Chestnut : crown lift approximately 3 Chestnut trees to 3m removing limbs that have not been pruned properly. Also severing ivy. T6 : Prune off limbs over hanging from neighbouring conifer which is very top heavy and damaging fences.</p> <p>For information 20/2357/PRETDD 8 Warren Close, West Hill EX11 1XB Applicant Ms R Barton Works considered an exception to 58/0002/TPO</p>
20/360	Planning decisions received for information (*denotes WHPC differed) n/a

20/361	TPO notifications - n/a
20/362	Covid-19: To consider 1. The impact of any recent Government Covid-19 announcements.

Committee & Working Groups

Finance Working Group

20/363	To receive an update on 1. Opening a Cambridge Building Society Council Saver Account 2. CIL – overdue development payments To approve an insurance policy adjustment for the Footpath Handrail
20/364	To consider the draft WHPC budget for 2021-22

20/365	Open Spaces Committee To note and confirm the minutes of the meeting of 29 th September 2020, to answer questions arising and present recommendations. For information a. West Hill Vehicle Activated Signs Scheme (VAS) b. Grounds Maintenance 2021 Contract c. Lengthsman 2021 Contract d. Public Rights of Way - Definitive Map Review
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20/366	People & Policy Working Group No matters to report
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20/367	Traffic Study Working Group To receive a Traffic Study update from the Joint Working Group on a new pedestrian access to the Village Hall and agree further actions.
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Other Matters

20/368	To receive an update on a. the monthly crime stats (for information) b. The Community Safety Partnership c. The Councillor Advocate Scheme (Police & Crime Commissioner)
20/369	To receive an update on the West Hill Community Emergency Plan
20/370	To consider a Devon Cornwall Police Consultation on pavement parking.
20/371	To receive an update on plans for Remembrance Sunday
20/372	Clerks Report: Actions and matters arising from the last meeting 1. Actions, incl outstanding action 2. Matters arising a. Resident communication b. Any urgent matters arising.

20/373	Finance and Invoices Tracker Invoices received for approval: <ol style="list-style-type: none">1. Clerk - claim for expenses (Microsoft subscription)2. RBL - Remembrance wreath donation £50.003. PKF Littlejohn - External Audit Services £360.00 To receive the 2020-21 Finance Tracker (Oct) Bank reconciliation (Oct)
20/374	Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
20/375	Next meeting: To confirm the date of the next meeting (by video-conference) which is scheduled for Tuesday 1 st December or 17 th November to deal with planning applications (if required).

Signed: *Anne Oliver*, Clerk to the Council, 28th October 2020