

## West Hill Parish Council

Clerk to the Council: A Carr, Mañana, Higher Broad Oak Road, West Hill.

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### To Members of West Hill Parish Council

27<sup>th</sup> June 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 3<sup>rd</sup> July 2018 at West Hill Village Hall.

*Alison Carr*, Clerk to the Council

### AGENDA

Item (a)	Discussion and decisions (b)
18/218	<b>Welcome and Chairman's announcements</b>
18/219	<p><b>Public question time (3 minutes)</b> From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.</p> <p>If there are applicants present for the co-opted Councillor vacancy, they may each speak for up to 3 minutes in support of their application if they wish.</p>
18/220	<b>Police report</b> for information (crime stats previously circulated) PCSO Jonathan Sims to speak about crime and safety and take questions from residents
18/221	<b>District and County Councillors' reports</b> for information (items raised for decision will appear on the agenda for the next meeting).
18/222	<b>Apologies.</b> To receive apologies and approve reasons for absence.
18/223	<p><b>Declarations of Interest</b></p> <ul style="list-style-type: none"> <li>a. Register of Interests: Councillors are reminded of the need to update their register of interests.</li> <li>b. To declare any personal interests in items on the agenda and their nature.</li> <li>c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).</li> </ul>
18/224	<p><b>Minutes</b></p> <p>To approve the minutes of the Parish Council meeting on 5<sup>th</sup> June 2018, previously circulated</p>
18/225	<b>Updates on actions and matters arising from the last meeting</b> (action tracker)
18/226	<p><b>Councillor vacancy</b></p> <p>To discuss any applications received and approve a candidate by co-option</p>
18/227	<p><b>Planning applications received</b></p> <p><b>18/1222/MFUL</b> Land south of Lily Cottage, Straightway Head Application for the development of a new roadside service area to include a petrol filling station comprising sales building, canopy over, car and caravan parking, fuel pumps, HGV</p>

	<p>fuel pumps, 2 no. underground storage tanks and ancillary arrangements, new A3/A5 use building and drive-thru, HGV and coach parking, new access arrangements and landscaping and drainage. (Neighbouring Parish consultee)</p> <p><b>18/1387/FUL</b> 2a Hillside, Bendarroch Road Proposal: Provision of off-street parking</p> <p><b>18/1145/TRE</b> Flat 7, Elsdon House, Elsdon Lane Proposal: Silvicultural thinning to remove up to 30% canopy cover. Coniferous species to maintain deciduous species</p> <p><b>18/1416/FUL</b> Babbling Brook, Lower Broad Oak Road Proposal: External works to barn to facilitate permitted conversion to dwelling, including infill extension, porch, external cladding, roof alterations and flue</p>
<b>18/228</b>	<p><b>Planning decisions received</b> for information (*denotes WHPC differed)</p> <p><b>18/0859/PDQ</b> Babbling Brook, Lower Broad Oak Road – PDQB Prior Approval Granted</p> <p><b>18/0886/TRE</b> 8 Warren Park – split decision*</p> <p><b>18/0892/TRE</b> The Zephyrs, Elsdon Lane – approved*</p> <p><b>18/0996/FUL</b> Lower Church Mead, Toadpit Lane – approved</p> <p><b>18/0308/FUL</b> WI hall and adjacent land at West Hill Road - refused</p>
<b>18/229</b>	<p><b>TPO notifications</b> for information</p> <p>18/0059/TPO Land along the western boundary of Dene, Lower Broad Oak Road</p> <p>17/0176/TPO TPO confirmed at Land at Stuckeys House, West Hill Road</p>
<b>18/230</b>	<p><b>5 Day Notice received</b> for information</p> <p>Notification of Tree works considered an exception to TPO 78/0004 1 Eastfield Gardens West Hill. Works to reduce the larger limbs which are either dead or declining to a height of 2.5m above the bank height.</p>
<b>18/231</b>	<p><b>Public Realm Study – matters to consider</b></p> <ol style="list-style-type: none"> <li>a. Publicising the Study to residents</li> <li>b. Safe walking routes – decide the way forward</li> <li>c. Sports field – see confidential item further down agenda</li> <li>d. Update on school playing field</li> <li>e. Preparing a brief for a highways consultant</li> </ol>
<b>18/232</b>	<b>Update on Neighbourhood Plan</b>
<b>18/233</b>	<b>To approve the purchase of a WHPC stamp with the logo and Clerk’s phone no. and email address</b> (paper from Clerk circulated)
<b>18/234</b>	<b>To approve inclusion of West Hill play park in RoSPA safety inspections arranged by EDDC</b> Cost £100 + VAT
<b>18/235</b>	<b>Budget monitoring – to receive the quarterly budget monitoring spreadsheet</b>
<b>18/236</b>	<p><b>Finance and invoice tracker</b></p> <p>Invoices received – for approval:</p> <ol style="list-style-type: none"> <li>1. Clerk’s claim for reimbursed expenses</li> <li>2. Invoice 40049653 EDDC dog and litter bin emptying 2018-19</li> <li>3. Invoice 12202 Fenny Signs for playpark signage</li> </ol> <p>Paid invoices – for information:</p> <ol style="list-style-type: none"> <li>a. Invoice 0044917 KBS Signs – banner</li> <li>b. Invoice 229695 Total Merchandise – branded sticky notes</li> <li>c. Invoice 0134 Village Hall – grass cutting</li> <li>d. Invoice 0137 Village Hall – room hire</li> <li>e. Payment to PTFA – grant towards band hire at fete</li> </ol>

	To receive the bank reconciliation for June – for information
<b>18/237</b>	<b>To approve excluding the general public for discussion of confidential and commercially sensitive items</b>
<b>18/238</b>	<b>Confidential item – correspondence received from landowner regarding land suitable for a playing field and from Blue Cedar regarding a footpath</b>
<b>18/239</b>	<b>Confidential item – to approve Clerk transferring funds from the current account to the deposit account</b>
<b>18/240</b>	<b>Councillors questions, reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
<b>18/241</b>	<b>Next meeting</b> To confirm the date of the next meeting which is scheduled for Tuesday 17 <sup>th</sup> July 2018 or Tuesday 7 <sup>th</sup> August 2018 if there are no urgent planning matters to consider.

Signed: *Alison Carr*, Clerk to the Council

27<sup>th</sup> June 2018