

West Hill Parish Council

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To Members of West Hill Parish Council

26th March 2018

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 3rd April 2018 at West Hill Village Hall.

Alison Carr, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
18/105	Welcome and Chairman's announcements
18/106	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
18/107	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
18/108	Apologies. To receive apologies and approve reasons for absence.
18/109	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
18/110	Police Crime Statistics Councillors are reminded that they can search for reported crimes in the Parish at https://www.police.uk/devon-and-cornwall/DEV.4087/crime/
18/111	Minutes a. To approve the minutes of the meeting on 6 th March 2018, previously circulated b. To approve the minutes of the meeting on 20 th March 2018, previously circulated
18/112	Updates on actions and matters arising from the last meeting (action tracker)
18/113	Planning decisions received for information (*denotes WHPC differed) 18/0118/TRE 1 Oak Tree Gardens* Tree 1 - sycamore - Remove lowest branch NE and lowest branch E at 5m. Tree 2 - Sycamore - Remove lowest branch NE (with squirrel damage at base) Tree 3 - Sycamore - No action Tree 4 - Sycamore - Fell. Status: Approval with conditions (WHPC did not support the felling)
18/114	5-day notice received for information Notification of Tree works considered an exception to TPO 05/0025 17 Moorlands West Hill

	<p>1x Oak tree – to reduce back 1 x wind damaged and cracked branch (western aspect), mid canopy. Pruning cut of approximately 100mm.</p> <p>The works in question are considered an exception from the normal requirement to seek the consent of this Council under Regulation 14 of the Town and Country Planning (Tree Preservation) (England) Regulations 2012.</p>
18/115	<p>P3 grant agreement</p> <p>To approve West Hill Parish Council joining the P3 scheme and receive the annual report from volunteer paths warden Eileen Perkins.</p>
18/116	<p>General Data Protection Regulation (GDPR) (toolkit from NALC previously circulated)</p> <p>To consider measures necessary to comply with the General Data Protection Regulation (GDPR), including completing the Action Plan, Personal Audit Questionnaire, Consent Forms, Privacy Notices, appointment of a Data Protection Officer and Registration with the Information Commissioner's Office, Training.</p>
18/117	<p>National Planning Policy Framework (NPPF) Review Consultation</p> <p>To receive a paper by MH and decide whether West Hill Parish Council should make a response to the Consultation.</p>
18/118	<p>Assets of Community Value</p> <p>To consider whether to take legal advice on the possibilities arising from the Localism Act and the Registration of Assets of Community Value, with reference to the McColls site.</p>
18/119	<p>Woodland Trust Land at Broadoak Plantation</p> <p>To consider a review of the proposals for the Woodland Trust Land – Broadoak, Clayton and The Keep</p>
18/120	<p>Annual Parish Meeting</p> <p>To agree details for the Annual Parish Meeting on Monday 23rd April 2018 including Agenda, Publicity, Refreshments</p>
18/121	<p>Street Trading Application (previously circulated)</p> <p>To consider commenting on the application for a street trading consent by Tom Siddorn trading as The Wandering Pig, at various locations in East Devon including at West Hill (Saturdays 5pm-8pm). The application is for a wood-fired pizza van. Comments to be received by EDDC Licensing Dept. by 9/4/18.</p>
18/122	<p>Correspondence received for information (previously circulated)</p> <p>Letter from resident, response from WHPC and reply from resident</p>
18/123	<p>Play park</p> <ol style="list-style-type: none"> a. To approve wording for the replacement sign b. To select a preferred quotation for the replacement sign c. To approve the quotation from SJ Surfacing Solutions for repairs to the old equipment
18/124	<p>Finance and invoice tracker</p> <p>Invoices received:</p> <ol style="list-style-type: none"> a. To approve payment of invoice 6726 from DALC for training for Cllr CH and Clerk b. To approve Clerk's claim for use of home office and other expenses <p>Pre-approved payments – for information:</p> <ol style="list-style-type: none"> e. Reimbursement of Kilian Hall for MS Office 365 for Business (MARCH) <p>To receive the bank reconciliation for March – for information</p>
18/125	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>

18/126

Next meeting

To confirm the date of the next meeting which is scheduled for Tuesday 17th April 2018 or Tuesday 1st May 2018 if there are no urgent planning matters to consider.

Signed: *Alison Carr*, Clerk to the Council

26th March 2018