

West Hill Parish Council

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To Members of West Hill Parish Council

27th March 2019

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 2nd April 2019 at West Hill Village Hall.

Anne Oliver, Clerk to the Council

AGENDA

Item (a)	Discussion and decisions (b)
19/094	Welcome and Chairman's announcements
19/095	Apologies. To receive apologies and approve reasons for absence.
19/096	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
19/097	To receive the monthly crime stats for information
19/098	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).
19/099	Declarations of Interest a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
19/100	Minutes a. To approve the minutes of the Parish Council meeting on 5 th March 2019, previously circulated b. Parish Council meeting on 19 th March 2019 – cancelled, not required
19/101	Planning applications received 19/0450/FUL The Warehouse, Toadpit Lane Applicant Mr Andrew Gorton Proposal: Installation of an underground gas tank 19/0467/FUL Beech House, 9 Windmill Lane Applicant Mr G and Mrs F Peters Proposal: Construction of single storey extension. 19/0481/FUL "West Pigsty" , The Pygthle, Lower Broad Oak Road Applicant Mrs Arkwright Proposal: Prior approval for a change of use from storage (class B8) to a use falling within class C3 (dwelling house) for "West Pigsty".

	<p>19/0493/FUL West Hill Primary School, Beech Park Applicant Ms A Oliver (WHPC) Proposal: Installation of a single 10m column with two LED lights for the purposes of providing an illuminated night landing zone</p> <p>18/1222/MFUL Straightway Head Junction, Exeter Road, Whimble. Applicant MRH (GB) Ltd Proposal: development of a new roadside service area to include a petrol filling station comprising sales building, canopy over, car and caravan parking, fuel pumps, HGV fuel pumps, 2 no. underground storage tanks and ancillary arrangements, new A3/A5 use building and drive-thru, HGV and coach parking, new access arrangements and landscaping and drainage</p> <p>19/0633/PDP The “Feed Store”, The Pygthle, Lower Broad Oak Road Applicant Mrs RA Arkwright Proposal: Prior approval for a change of use of the “Feed Store” from storage (class B8) to a dwelling (class C3)</p> <p>19/0635/PDP “The Middle Pigsty”, The Pygthle, Lower Broad Oak Road Applicant Mrs RA Arkwright Proposal: Prior approval for a change of use of the “The Middle Pigsty” from storage (class B8) to 2 no. dwellings (class C3)</p> <p>19/0634/PDP “The East Pigsty”, The Pygthle, Lower Broad Oak Road Applicant Mrs RA Arkwright Proposal: Prior approval for a change of use of the “The East Pigsty” from storage (class B8) to a dwelling (class C3)</p> <p>19/0191/FUL Country House Estate, London Road, Whimble Applicant Clifton Emery Design Proposal: demolition of garage block and parking area, and construction of office building (use Class B1) and associated development</p>
19/102	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>19/0211/FUL Rylands Hawkins Lane Approved 18/2026/VAR Site Of The Star And Shenne West Hill Road Approved</p>
19/103	<p>Planning Appeal Notifications – for information APP/U1105/W/18/3218802 WI Hall and Adjacent Land, West Hill Road Proposal: Demolition of WI Hall and construction of three dwellings.</p>
19/104	To consider the Devon Futures Conference to be held on 28th June and confirm attendee(s).
19/105	To consider the Devon Community Resilience Forum to be held on Thursday 13th June and confirm attendee(s).
19/106	To consider and agree arrangements for the Annual Parish Meeting on Tuesday 16th April including Agenda, Publicity and Refreshments
19/107	To consider making a charitable donation in recognition of the late Peter Lonsdale’s contribution and support to the Council and village life.
19/108	To consider the Reuse Credit Scheme consultation and to agree the Council’s preferred option and response.
19/109	To receive an update on the Traffic Study consultation held on 22nd March and agree further actions.
19/110	To consider actions required to appoint a Lengthsman now that the funding bid has been approved by the Highways Maintenance Communities Enhancement Fund.

19/111	To receive an update on the new Playpark equipment, now including a climbing ramp, and to confirm actions and expenditure (previously agreed in principle at the meeting of 5th Mar 2019)
19/112	To consider the revised EDDC Service charge for emptying of litter and dog bins and to agree service levels required for 2019/20.
19/113	To receive an update on the Open spaces meeting held with EDDC Planning (Policy) and agree further actions. Consider establishing an Open Spaces Working Group?
19/114	Following the advice from DALC that e-mail and telephone details are deemed sufficient contact information consider removing parish address details from public documents and the website. Agree actions.
19/115	Updates on actions and matters arising from the last meeting (action tracker)
19/116	To receive any comments and sign off the Financial Controls 2019/20 (Finance Working Group)
19/117	To receive any comments and sign off the Risk Assessment 2019/20 (Finance Working Group)
19/118	Confidential item: To consider personnel matters (Personnel Working Group)
19/119	Updates and reports from Working Groups <ul style="list-style-type: none"> a. Finance b. Invasive weeds c. Personnel d. Playing field/open space e. School field f. Website
19/120	Finance and invoice tracker <p>Invoices received – for approval:</p> <ol style="list-style-type: none"> 1. Clerk Anne Oliver claim for expenses 2. Clerk Anne Oliver – reimbursement of Planning Application fee and service charge 3. Came & Co Invoice 12773 - Insurance Renewal (5th Mar-agenda 19/086) 4. Wall Art - questionnaires and posters 5. Clerk Anne Oliver – DALC training courses 6th Feb & 6th March <p>Paid invoices – for information:</p> <ol style="list-style-type: none"> 1. Village Hall room bookings (Feb) 2. Steve Radcliffe -play park gardening (Feb) <p>To receive the bank reconciliation for February – for information</p>
19/121	Councillors questions, reports and items for future agenda <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
19/122	Next meeting <p>To confirm the date of the next meeting, the Annual Parish Meeting, which is scheduled for Tuesday 16th April 2019. The next Council meeting will be 14th May.</p>

Signed: *Anne Oliver*, Clerk to the Council
27th March 2019