

West Hill Parish Council

Clerk to the Council: A Carr, Mañana, Higher Broad Oak Road, West Hill.

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To Members of West Hill Parish Council

27th December 2017

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 2nd January 2018 at West Hill Village Hall.

Alison Carr, Clerk to the Council

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting).

Police Report for information.

AGENDA

1. **Apologies.** To receive apologies and approve reasons for absence.
2. **Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
3. **Planning applications received** (all previously emailed to Councillors)

17/2988/VAR Barnside, West Hill Road

Proposal: Variation of condition 2 (plans condition) 5 (obscure glazing) and 6 (access details) of planning permission 16/0618/FUL to allow changes to layout

17/2969/TRE 14 Ashley Brake

Proposal: T1 Poplar - To fell due to signs of stress within the crown and a weak union with included bark present at the main fork – To replant with one English Oak 150cm feathered whip.

17/2670/TRE 16 Warren Park

Proposal: T1, T2, T4, T5, T6 & T7, Oak: Crown lift and 15% thinning. No branch thicker than 50mm in diameter or 2m in length will be removed.

T3, Beech: 4.5m crown lift. T8, Willow: Coppice.



17/2787/TRE Hawkins Cottage, Hawkins Lane – **21-day consultation period has expired.**

Proposal: T1 Oak (closest to house): Reduce via thinning western side of tree by removing 2m branch sections to reduce lateral spread by 1 - 1.5m making pruning cuts up to 50mm in diameter

T2 & T3 Oaks: Fell

4. Planning appeal received – deadline for comments 4th January 2018

Appeal ref: APP/TPO/U1105/6479 (original ref. 17/1912/TRE)

Proposal: Fell one Silver Birch, one Japanese Maple and one Grey Sallow

Location: 14 Warren Park

5. For information - TPO notifications received (schedules with maps previously emailed)

17/0173/TPO Land at Gransden Gate and Langstone, West Hill, EX11 1UX

17/0176/TPO Land at Stuckeys House, West Hill Road

6. For information – TPO confirmed

17/0141/TPO Land to the South East of Badgers Bend Lower Broad Oak Road

7. For information

Notification of Tree works considered an exception to **TPO 58/0002** 6 Warren Park West Hill

Proposal: fell 1x Douglas Fir which has cauliflower fungus

8. Planning decisions received (asterisk indicates where WHPC differed)

17/2555/TRE Woodlands, 2 Birch Grove *split decision (oak tree crown raise not permitted – insufficient information. WHPC supported.

17/2497/FUL Alberoni, Higher Broad Oak Rd approved. Agree retain obscured windows (application amended)

17/2623/TRE Pine Bank, Warren Close *amended application – only 3 trees to be felled, replant with applicant's choice.

9. Minutes. To approve the minutes of the last meeting (5th December 2017), previously circulated.

10. Matters arising from last meeting

11. Updates on actions from last meeting

- See action tracker spreadsheet

12. East Devon Villages Plan

Consider whether to comment on the proposed schedule of main modifications as notified in the email forwarded from Linda Renshaw on 18/12/17.

Comments to be submitted to EDDC by 2nd February 2018

13. Parishes Together

To approve an application for Parishes Together grant with Ottery St Mary Town Council and Aylesbeare Parish Council (and possibly Rockbeare PC) for "The Project" Mental



Health Support Scheme for Young People start-up costs. (Supporting documents emailed with agenda)

14. Special Trees of West Hill Project

To receive an update and initial report on the Special Trees of West Hill.

15. Standing Orders amendment

To approve wording to permit recordings of meetings made by the Clerk to be retained:

1. To remove the words “or recordings” from paragraph 12 e) which currently states “Upon a resolution which confirms the accuracy of the minutes of a meeting, the draft minutes **or recordings** of the meeting for which approved minutes exist shall be destroyed.”
2. To consider adding a new clause in the Section on Openness of Local Government Regulations: “3 x) The Council may make an audio recording of a meeting and may store any such recordings for a period of 12 months.”

16. Budget and precept demand for 2018-19 (previously circulated)

- To approve the proposed budget for 2018-19
- To authorise the precept demand for 2018-19

17. Noticeboards

To approve the purchase of replacement notice boards for McColls, and a new notice board at the Village Hall from www.creative-solutions-direct.co.uk, as follows:

- 1000 Magnetic Exterior Lockable 8xA4 size, 1200mm wide, 750mm deep (£370)
- Tradition Magnetic Exterior Lockable 4xA4 size, 550mm wide, 750mm deep (£127.01)
- Tradition Magnetic Exterior Lockable 6xA4 size, 750mm wide, 750mm deep (£161.26)
- Magnetic discs to attach notices

18. Consider payment of new invoices received since the last meeting

- Clerk’s expenses claim
- Cllr Kilian Hall invoices:
 - Reimbursement for items purchased on behalf of WHPC, litter pick and Christmas lights
 - Reimbursement for Microsoft Office 365 Business Essentials, charge for 1 month

19. Consider a standing agreement to reimburse Cllr Kilian Hall for the monthly ongoing requirement for Microsoft Office 365 Business Essentials, or agree an alternative method of payment.

20. Finance updates for information

- Update on first VAT claim – payment received from HMRC
- Invoice tracker - note small invoices authorised by Chairman and paid
- Receive the monthly bank reconciliation

21. Councillors’ questions, reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- Neighbourhood Plan update
- Strategic planning update
- Play Park improvements update

22. Date of the next meeting. To confirm the date of the next meeting which is scheduled for 16th January or 6th February 2018.

Signed: *Alison Carr*, Clerk to the Council

27th December 2017

