

West Hill Parish Council

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To Members of West Hill Parish Council

26th Aug 2020

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 1st Sep 2020.

- Due to the Covid-19 situation the meeting cannot be held in the Village Hall as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. West Hill Parish Council will meet by video conferencing. The meeting is open to the public.
- Members of the public wishing to attend the meeting via video conferencing should contact the Parish Clerk (see contact details above).
- Alternatively, members of the public are invited to submit issues or concerns to the Clerk who will raise the matter at the meeting on their behalf.

Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
20/241	Welcome and Chairman's announcements
20/242	Apologies. To receive apologies and approve reasons for absence.
20/243	Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item included issues submitted to the Clerk prior to the meeting.
20/244	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
20/245	Declarations of Interest <ol style="list-style-type: none"> Register of Interests: Councillors are reminded of the need to update their register of interests. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
20/246	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.
20/247	To receive <ol style="list-style-type: none"> the monthly crime stats (for information) an update on the Council's request for a local Police briefing at a Council meeting.
20/248	Minutes

	<ol style="list-style-type: none"> To approve the minutes of the Parish Council meeting on 4th August 2020, previously circulated. To approve the minutes of the Parish Council meeting on 18th August 2020, previously circulated.
20/249	<p>Planning applications received</p> <p>20/1717/FUL Pindari Ford Lane West Hill EX11 1XE Applicant Mr G Jones Construction of single storey side extension, steps, provision of cladding to the existing garage and retaining wall</p> <p>20/1824/TRE Parsonage House, Bendarroch Road Applicant Mr N Parsons T1 BEECH; T2 OAK. Split branch to oak + overhanging.</p>
20/250	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>20/0906/FUL Fairacre Lower Broad Oak Road EX11 1XQ Approved Construction of single storey side and two storey rear extension; dormer window to rear including balcony and terrace. Provision of cladding to main house.</p> <p>20/0578/FUL Rest Harrow Bendarroch Road EX11 1UU Approved* Construction of a single storey extension and a detached double garage</p>
20/251	TPO notifications - n/a
20/252	<p>Planning appeals received</p> <p>APP/TPO/U1105/7890 : Oasis, Toadpit Lane, West Hill Applicant K Payne Fell two Pinus Sylvestris trees</p>
20/253	<p>To receive an update on Planning matters:</p> <ol style="list-style-type: none"> GESP including EDDC decision Farringdon Neighbourhood Plan Government White Paper - Planning for the future <p>To approve registration fee for DALC webinar - Changes to Planning Law</p>
20/254	<p>Covid-19: To consider</p> <ol style="list-style-type: none"> The impact of any recent Government Covid-19 announcements. Feedback from training course: Chairing remote meetings. WHPC Help Scheme Review

Committee & Working Groups

Finance Working Group

20/255	<p>To receive an update on</p> <ol style="list-style-type: none"> Opening a Cambridge Building Society Council Saver Account <p>For information</p> <ol style="list-style-type: none"> Exercise of Public Rights 2019-2020 concludes on 14th September. Cllr DC has been added to the Unity Trust bank mandate.
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Open Spaces Committee

20/256	<p>To note and confirm the minutes of the meeting of 25th August 2020, to answer questions arising and present recommendations.</p> <p>For information</p> <ol style="list-style-type: none"> West Hill Vehicle Activated Signs Scheme (VAS)
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	To approve a WHPC insurance policy adjustment to include the VAS scheme.
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People & Policy Working Group

20/257	To consider adopting a policy regarding Anonymous Communications.
20/258	To receive an update a. Website Accessibility - WHPC website

Other Matters

20/259	To consider next steps re proposed Woodland Trust Lease for Broadoak Plantation a. Woodland Trust – outcome of Broadoak - Asset of Community Value application b. Woodland Trust – Lease details c. WHPC meeting on 15 th September.
20/260	To receive a Traffic Study update from the Joint Working Group.
20/261	To consider a proposal to develop an Emergency Plan for West Hill.
20/262	To consider the DCC scheme–Devon Solar Together
20/263	To consider a Street Trading Licence application for Roberto’s (Pizza) at Royal British Legion car park West Hill.
20/264	Clerks Report: Actions and matters arising from the last meeting 1. Actions, incl outstanding action 2. Matters arising a. Resident communication b. Any urgent matters arising.
20/265	Finance and Invoices Tracker Invoices received for approval: 1. Clerk - claim for expenses (incl Annual Renewal - Microsoft Office for Clerk laptop) To receive the 2020-21 Finance Tracker. Bank reconciliation (Aug) – will be not available for the meeting and will be scheduled for approval at the October meeting.
20/266	Councillors questions, reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
20/267	Next meeting: To confirm the date of the next meeting (by video-conference) which is scheduled for Tuesday 15 th September.

Signed: *Anne Oliver*, Clerk to the Council, 26th August 2020