

West Hill Parish Council

Clerk to the Council: A Carr, Mañana, Higher Broad Oak Road, West Hill.

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To Members of West Hill Parish Council

31st October 2017

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 7th November 2017 at West Hill Village Hall.

Public Question Time (3 minutes): From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

District and County Councillors' reports for information. (Items raised for decision will appear on the agenda for the next meeting).

Police Report for information.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.

2. **Declarations of Interest:**

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPs must leave the room for the relevant items).

3. **Grant applications from West Hill groups:**

To note the recommendations made by the Finance Working Group (Appendix 1) and consider the following grant applications received from West Hill village groups, (all previously circulated):

- a) West Hill Village Hall
- b) RBL West Hill branch
- c) West Hill Pre-school
- d) West Hill Short Mat Bowls Club
- e) West Hill PTFA

4. **Planning applications received:**

- **17/2295/TRE** Silverwood, 6 Brackendown
Proposal: 25% reduction of oak tree at rear of house. To cut out dead wood and reshape, as the tree has become too large in its location and beginning to dominate the property.
- **17/2481/TRE** Shenne and The Star, West Hill Road

Proposal: G1, Lawson cypress - dismantle and fell (on TTP Shenne and The Star 4/3/2016 - T3 - T10)

R1, Lawson cypress - dismantle and fell (G5)

G2, western red cedar - dismantle and fell (G2)

T15, Norway spruce - dismantle and fell (T15)

T16, Lawson cypress - dismantle and fell. (T16)

T17, Norway spruce - dismantle and fell. (T17)

G3, western red cedar - dismantle and fell. (G3)

T18, Douglas fir - dismantle and fell. (T18)

G4, Lawson and Leyland cypress - dismantle and fell (G4)

Reason for removal - to allow for new planting with a wider range of species sympathetic to the area and facilitate development of the site.

- **17/2516/FUL** The Lawns, West Hill Road
Proposal: Construction of first floor extension.
- **17/2497/FUL** Alberoni, Higher Broad Oak Road
Proposal: Extension

5. Planning decisions received:

- 17/2042/FUL Woodview, West Hill Road **Approved**
- 17/2218/TRE 2 Warren Park **Approved**

6. TPO notifications received:

- Land at The Riddings, Higher Broad Oak Road TPO NO: **17/0095/TPO**
- Land to the South East of Badgers Bend, Lower Broad Oak Rd TPO No: **17/0141/TPO**
- Land at Sylvania, Hawkins Lane TPO No: **17/0138/TPO**
 - AND Notification of tree works considered an exception to the same TPO (5 day notice) removal of stumps
- Land at West Hayes, West Hill Road TPO No: **17/0137/TPO**
- Land at Houndbeare House TPO No: **17/0144/TPO**
- Land at The Star and Shenne, West Hill Road TPO No: **17/0027/TPO**

7. TPO decisions received:

- Land at Sylvania, Hawkins Lane TPO No: **17/0050/TPO** decision not to confirm Order
- Land at West Hayes, West Hill Road TPO No: **17/0047/TPO** decision not to confirm Order
- Land to the South East of Badgers Bend TPO No: **17/0067/TPO** decision not to confirm Order

8. Minutes. To approve the minutes of the last meeting (3rd October 2017), previously circulated.

9. Matters arising from last meeting:

- To consider matters arising from the last meeting.
- To agree the format of minutes – whether it is necessary/desirable to produce full minutes or to simply record the decisions/actions.

10. Updates on actions from last meeting

- WHPC logo and website (KH)

- Play park improvements (Clerk)
- Parishes Together (Clerk)

11. Strategic planning:

- To consider the draft Strategic Plan (previously circulated) and agree actions.

12. Assets of community value. To review sites in the village that should be considered assets of community value and, if appropriate, agree to take necessary action to register them.

13. WHPC employer's pension obligations (CONFIDENTIAL SESSION)

- To note the letter received from The Pensions Regulator (Appendix 2 & 3)
- Proposed actions in response

14. Members' Allowances. To consider the document written by the Clerk regarding Members' Allowances and agree a policy (Appendix 4)

15. Remembrance Day undertakings. To consider making a standing agreement to purchase maroons and a poppy wreath for RBL West Hill for 11/11 and Remembrance Sunday, every year.

16. SLCC membership. To consider joining the Society of Local Council Clerks at a cost of ca. £131

17. P3 update. To receive an update on P3 from the Clerk and Chairman.

18. Christmas tree. To consider purchasing a Christmas tree, where/how it could be sited and how it might be decorated.

19. Litter-pick. To receive an update on the 2nd December litter-pick and road sign cleaning.

20. Finance.

- For information: invoices authorised by MH and paid.
- And/or agree payment of invoices on invoice tracker
- Receive the monthly bank reconciliation, for information

21. Urgent matters.

22. Councillors' questions, reports and items for future agenda.

- Report from meeting with WH Primary School Governor (Appendix 5)
- Report from meetings to discuss Public Realm Survey (Appendix 6)

23. Date of the next meeting. To confirm the date of the next meeting which is scheduled for 21st November 2017.